Alpena County Clerk
720 W. Chisholm St. Ste. #2, Alpena, MI 49707
Phone (989) 354-9520 FAX (989) 354-9644
www.alpenacounty.org

Fee: $11.00 for one certified copy of a birth, death or marriage license.
$6.00 for each additional copy of the same record purchased at the same time.
DD-214 - There is no charge for Veterans with proper identification.
To order by credit card, go to www.vitalchek.com and follow the instructions.
If requesting a record by mail, please include a photocopy of your drivers' license.

The issuance of records is governed by Michigan Statutes and all copies issued by this office are certified copies with a "raised seal".

Complete the following for all record requests

Please check **one** of the following:

☐ Birth ☐ Death ☐ Marriage License ☐ DD 214

Name (or Names) on Requested Record: _____

_____

Date of Birth, Marriage or Death: _____

For Birth Requests only, please provide the following:

Father's Full Name: _____

Mother's Full Maiden Name: _____

Check one of the following:

_____ I am requesting my own record

_____ I am requesting my child's record

_____ I am an heir of the person named (Provide verification)

_____ I am a legal representative of the person (Provide verification)

Name and Address of person requesting record: _____

_____

_____

Dr. Lic. # _____ Phone # _____

I, the undersigned, affirm that I am in compliance with Michigan statutes in requesting the above record.

_____ _____
Date Signature