

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS**

March 25, 2008

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on March 25, 2008 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Gary Smith of New Life Christian Church.

ROLL CALL

Roll was called, the following Commissioners present: Bell, Ludlow, Mullaney, VanWormer, Fournier, Habermehl, Estlack and Hall. ABSENT: None.

AGENDA

Moved by Commissioner Fournier and supported by Commissioner VanWormer to adopt the agenda with the addition of unfinished business - Planning Commission training with Dan Ludlow. Motion carried.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners**

Regular Session - February 26, 2008

**B) Finance/Building Maintenance and Recreation Committee -
March 19, 2008**

	SUBMITTED:	APPROVED:
General Fund	\$123,837.38	\$123,837.38
Per Diems & taxable mileage	\$ 1,924.76	\$ 1,924.76

ACTION ITEM #FM-1: The Committee recommends we approve the purchase of a desk, LCD monitor and dual video card for the Equalization Department with \$1,733.55 with monies to be taken out of the office furniture line item #402-234-980.977.

ACTION ITEM #FM-2: The Committee recommends we approve the Memorandum of Understanding Local & State Network Integration and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-3: The Committee recommends we establish an ADHOC Committee on CERT for further investigation on who is in charge, who is on it, and its function.

ACTION ITEM #FM-4: The Committee recommends we approve Ambulance Request #13 - City of Alpena, ½ Cost of Fire & Emergency Television Network Charges for Oct-Dec 2007, \$371.24 with monies to be taken out of line item #210-651-728.000. The County Coordinator is to contact the City and ask for a response in writing if we are going to continue this program.

ACTION ITEM #FM-5: The Committee recommends we approve the amendment to the Ambulance Fund Policy as presented.

ACTION ITEM #FM-6: The Committee recommends we approve Ambulance Fund Request #12 - Green Township for paying the taxi bill in the amount of \$32 with monies to be taken out of line item #210-651-803.001.

ACTION ITEM #FM-7: The Committee recommends we approve Ambulance Fund Request #10 - Long Rapids Township request for a HeartStart Fr2 AED & Case in the amount of \$2,278.80 with monies to be taken out of 210-651-803.000. The Medical Control Director will submit a sign off sheet that the AED is being properly disposed of.

ACTION ITEM #FM-8: The Committee recommends we approve the ballot language for renewal of the current ambulance millage as attached.

ACTION ITEM #FM-9: The Committee recommends we submit a letter of interest in further researching the feasibility of 911 dispatch center consolidation.

ACTION ITEM #FM-10: The Committee recommends we approve the grant request as submitted for equipment for the Alpena County Library for their Summer Book Club and authorize the Chairman of the Board to sign the necessary paperwork.

ACTION ITEM #FM-11: The Committee recommends we approve Resolution #08-18

(Housing Preservation Grant) as presented and authorize the chairman of the board to sign the corresponding grant paperwork.

ACTION ITEM #FM-12: The Committee recommends we approve Proclamation-Resolution #08-19 American Red Cross as presented.

ACTION ITEM #FM-13: The Committee recommends we approve paying the per diems for two commissioners to attend the mandatory training at the CRTC for Homeland Security 300 & 400 at the total cost of \$480 to be taken out of line item 101-200-732.

(Not approved in the Consent Calendar.)

ACTION ITEM #FM-14: The Committee recommends we approve \$100 for tuition reimbursement to Billi McRoberts out of 101-200-732.

ACTION ITEM #FM-15: The Committee recommends we approve the \$35 registration fee for the Veterans Counselor to attend the Training Session in Lansing on April with monies to be taken out of 101-200-732.

ACTION ITEM #FM-16: The Committee recommends we approve the contract with NEMCOG as presented and to authorize the Chairman to sign it. A memo will be given to the Planning Commission giving direction on areas of concern that should be addressed.

C) Personnel Committee - March 19, 2008

ACTION ITEM #PM-1: The Committee recommends we reappoint Tom Male to the Northeast Michigan Community Mental Health Board for a three year term to begin 4/1/2008 through 3/31/2011.

**ACTION ITEM #PM-2: The Committee recommends we approve the K-9 Officer job description as amended to include project costs.
(Not approved in the Consent Calendar.)**

ACTION ITEM #PM-3: The Committee recommends we approve the DARE Officer job description as amended to include project costs.

ACTION ITEM #PM-4: The Committee recommends we approve hiring of a part-time Corrections Officer not to exceed 39 hours a week and to meet with the Committee when the leave issue is resolved.

ACTION ITEM #PM-5: The Committee recommends we clarify the 2% pay increase given on January 1, 2008 does include the entire 911/Emergency Services Coordinator salary.

D) Central Dispatch Policies and Procedures Committee - February 13, 2008

**ACTION ITEM CDPPC #1: The Committee recommends we adopt the Public Health Emergency Procedures Final Draft
Approved by 911 advisory board 2-13-08 sent to full board for approval**

E) Resolution #08-20 of Tribute to Richard Donakowski

Moved by Commissioner Hall and supported by Commissioner Ludlow to approve the Consent Calendar which includes actions as listed above and filing of all

reports. Roll call vote was taken: **AYES:** Commissioners Bell, Ludlow, Mullaney, VanWormer, Fournier, Hall, Estlack, and Habermehl. **NAYS:** None. Motion carried.

#FM13: PER DIEMS FOR HOMELAND SECURITY TRAINING

ACTION ITEM #FM-13: The Committee recommends we approve paying the per diems for two commissioners to attend the mandatory training at the CRTC for Homeland Security 300 & 400 at the total cost of \$480 to be taken out of line item 101-200-732.

Moved by Commissioner VanWormer and supported by Commissioner Bell to approve #FM13 as presented. Roll call vote was taken: **AYES:** Commissioners Bell, Ludlow, Mullaney, VanWormer, Fournier, Hall, Estlack, and Habermehl. **NAYS:** None. Motion carried.

#PM-2: K-9 OFFICER JOB DESCRIPTION

ACTION ITEM #PM-2: The Committee recommends we approve the K-9 Officer job description as amended to include project costs.

Moved by Commissioner Hall and supported by Commissioner Bell to approve #PM2 with the addition that this will include Fair Labor Standards Act requirements and that the total project cost will not exceed \$15,766. Roll call vote was taken: **AYES:** Commissioners Bell, Ludlow, Mullaney, VanWormer, Fournier, Hall, Estlack, and Habermehl. **NAYS:** None. Motion carried.

AIRPORT REPORT

Airport Manager Billi McRoberts presented an Airport Report (report attached to the original board minutes.) Questions concerning car rental issues were discussed

and will be reported at the next board meeting.

COUNTY COORDINATOR REPORT

County Coordinator Jeff Thornton reported that the DEQ submitted an application for funding of the reef project in Thunder Bay.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

Northern Lights Arena

Commissioner VanWormer reported that the Oversight Committee has dissolved. He also informed the board that the Alpena Area Recreation Commission has received a report from the Oversight Committee and one from the M-PAC Committee.

AMBULANCE ADHOC COMMITTEE

Commissioner Fournier reported that the Ambulance ADHOC Committee met and are working on a contract proposal.

INTERGOVERNMENTAL AIR WATER QUALITY COMMITTEE

Commissioner Ludlow gave a report on the Intergovernmental Air Water Quality Committee concerning the reef, Lafarge burn and a fence around the Newton Creek.

INTERGOVERNMENTAL ROADS COMMITTEE

Commissioner Estlack gave an Intergovernmental Roads Committee report concerning closure/repavement of sections of US-23 at various times and a School to Trails program that may be initiated.

SUBSTANCE ABUSE BOARD APPOINTMENT

Chairman Habermehl appointed Dale Bell to the Northern Michigan Substance

Abuse Services Board.

DISBANDING THE FAIRGROUNDS ADHOC COMMITTEE

Moved by Commissioner Hall and supported by Commissioner Estlack to disband the Fairgrounds ADHOC Committee as their work is completed. Motion carried.

PLANNING COMMISSION TRAINING

Commissioner Ludlow requested payment of registration fees for Planning Commission training. Moved by Commissioner Ludlow and supported by Commissioner VanWormer to authorize registration costs of \$110 (two registrations at \$55 each) for two Planning Commission members to attend a Planning and Zoning for Wind Energy Workshop with monies to be taken out of 101-200-732. Roll call vote was taken: AYES: Commissioners Bell, Ludlow, Mullaney, VanWormer, Fournier, Hall, Estlack, and Habermehl. NAYS: None. Motion carried.

CORRESPONDENCE

Chairman Habermehl announced that each Commissioner received a copy of the HUNT 2007 Annual Report and that it will be received and filed.

PUBLIC COMMENT

Prosecutor Dennis Grenkowicz announced that there will be an Elder Summit held on April 25 from 1:00 p.m. to 3:00 p.m. Some of the presenters are Chief Assistant Prosecutor Judi Twarozynski, City Police Officer Larry Thompson and Judge LaCross. It is open to the public with free admission.

Sheriff Steve Kieliszewski requested FLSA information concerning the K-9 Officer.

ADJOURNMENT

Moved by Commissioner Bell and supported by Commissioner Hall to adjourn.

Motion carried.

Meeting adjourned at 1:35 p.m.

Cameron Habermehl, Chairman of the Board

tsb

Bonnie Friedrichs, County Clerk