

OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS

April 24, 2007

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on April 24, 2007 at 1:00 p.m.

The meeting was called to order by Chairman Hall who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Tammy Bates.

ROLL CALL

Roll was called, the following Commissioners present: Bell, Donakowski, Mullaney, Fournier, Habermehl, Estlack and Hall. Commissioner VanWormer excused. AGENDA

Moved by Commissioner Fournier and supported by Commissioner Mullaney to adopt the agenda. Motion carried.

PUBLIC COMMENT

Michael Centala representing Alpena 4-H Council expressed appreciation to the County Board and handed out plat books to Board Members.

Rich Fortier, Alpena Optimist Club, asked if the County was going to

consider moving the kiddy park at the Fairgrounds. Chairman Hall asked Commissioner Habermehl to investigate and refer him to the proper entity.

#### COUNTY CLERK'S OFFICE RETIREMENT

County Clerk Bonnie Friedrichs commended Carol LaCross on her 14 ½ years working for the County and wished her well in her retirement.

Carol LaCross expressed appreciation. Chairman Hall commended Carol LaCross on her years working for the County and wished her well.

#### CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners

Regular Session - March 27, 2007

Special Session - April 4, 2007

- B) Personnel Committee - April 4, 2007

ACTION ITEM #PM-1: The Committee recommends a temporary replacement of a Title IV-E position in the Prosecutor's office be filled with a Title IV-E employee from Cheboygan County working part-time and also to allow a current employee of the Prosecutor's office to be trained for the position of Title IV-E, wages paid are not to exceed what is currently budgeted, and will continue until employee currently on medical leave returns.

ACTION ITEM #PM-2: The Committee recommends we adopt the memo of understanding for Michael Szor, Emergency Services Coordinator dated 4/24/07.

C) Airport Committee - April 12, 2007

ACTION ITEM #AM-1: The Committee recommends that the base contract with Peckham Engineering for professional engineering services be approved and authorized the Chairman of the Board to sign the contract.

ACTION ITEM #AM-2: The Committee recommends that Peckham Engineering's Amendment #1, PEI Job 1104, for procurement of a multi-use tractor for snow removal be approved and that the Chairman of the Board be authorized to sign the contract.

ACTION ITEM #AM-3: The Committee recommends that Peckham Engineering's Amendment #2, PEI Job 1105, for procurement of a self-contained snow blower be approved and authorize the Chairman of the Board to sign the contract.

ACTION ITEM #AM-4: The Committee recommends that the leases with Bay Rental and Leasing, Inc. be terminated and that this matter be

referred to the Prosecuting Attorney's  
office to begin eviction procedures.

D) Finance/Building Maintenance and Recreation  
Committee - April 18, 2007

General Fund: \$79,955.96

Per Diems \$ 750.00

ACTION ITEM #FM-1: The Committee recommends that we create an Economic Development Account by placing \$2,120 in general fund reserves.

ACTION ITEM #FM-2: The Committee recommends we adopt the Full Board Minutes policy as presented.

ACTION ITEM #FM-3: The Committee recommends we adopt the Equalization report as presented.

ACTION ITEM #FM-4: The Committee recommends we adopt Resolution #07-07 urging the Governor and the Legislature to fully restore the budgeted funding for the State's Conservation Districts.

ACTION ITEM #FM-5: The Committee recommends we approve the Generator maintenance agreement with Bridgeway Power in the amount of \$2,248.00 which runs from 4-1-07 through 3-31-08.

ACTION ITEM #FM-6: The Committee recommends we authorize the purchase 5 chairs for 911 from Business Solutions in the amount of \$1,293.00 with

monies to be taken out 211-325-970.

ACTION ITEM #FM-7: The Committee recommends that we transfer \$2,500 from the contingency fund into 101-426-860 for travel funds for the Emergency Services Coordinator to fulfill his work agreement with the State of Michigan.

ACTION ITEM #FM-8: The Committee recommends that the \$925.00 in the general fund received for improved communications be placed into 101-426-977 and that \$265 be transferred from the Contingency fund into 101-426-977 to pay for the purchase of an 800 MHz Antenna.

ACTION ITEM #FM-9: The Committee recommends that \$2,923.60 be approved out of line item 211-325-970 to finish the Emergency Operations Center at the Airport.

ACTION ITEM #FM-10: The Committee recommends we adopt Resolution #07-08 in support of Safety Telecommunicator Week in Alpena County.

ACTION ITEM #FM-11: The Committee recommends we approve the first quarter budget adjustments as presented.

ACTION ITEM #FM-12: The Committee recommends we approve the agreement with Bay Leaf Bistro Catering Services for food services at the jail for

\$2.05 per meal per person starting May 1, 2007 and authorize the Chairman of the Board to sign it. This agreement will have a 30 day out clause.

ACTION ITEM #FM-13: The Committee recommends we approve the Disposal of Property Policy as corrected.

E) Personnel Committee - April 19, 2007

ACTION ITEM #PM-1: The Committee recommends we approve a policy that all newly hired part-time persons are not eligible for the defined contribution benefit unless they become full-time. No service credit will be accrued while an employee is on part-time status.

ACTION ITEM #PM-2: The Committee recommends that we authorize Tammy Bates to hire a person for clerical assistance for approximately six weeks through temporary services at a rate not to exceed currently what is in the budget.

ACTION ITEM #PM-3: The Committee recommends that we adopt the Electronic Mail and Internet Policy as presented.

F) Polled the board on the following issue and recommended for action:

ACTION ITEM: Recommendation to approve \$30 being taken out

of line item 101-200-732 for Jerry Halas and Harry Guthrie to attend an educational workshop.

Moved by Commissioner Estlack and supported by Commissioner Bell to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Bell, Donakowski, Mullaney, Fournier, Habermehl, Estlack, and Hall. NAYS: None. Commissioner VanWormer excused. Motion carried.

#### COUNTY COORDINATOR

County Coordinator Jeff Thornton handed out a Master Equipment Lease-Purchase Agreement.

#### NORTHERN LIGHTS ARENA

Moved by Commissioner Fournier and supported by Commissioner Habermehl to approve the Northern Lights Arena Master Equipment Lease - Purchase Agreement as presented. Roll call vote was taken: AYES: Commissioners Bell, Donakowski, Mullaney, Fournier, Habermehl, Estlack, and Hall. NAYS: None. Commissioner VanWormer excused. Motion carried.

#### CORMORANTS

Coordinator Thornton reported that the meeting in Lansing on cormorants has been moved to May 15, 2007 and he will be attending this meeting.

#### ADHOC ROAD COMMISSION COMMITTEE

Commissioner Estlack gave an ADHOC Road Commission Committee update.

In June, this Committee should have three options available for the board to choose from.

#### NORTHERN LIGHTS ARENA

Chairman Hall reported on the Northern Lights Arena. The Alpena Area Recreation Commission has a subcommittee for oversight of the Northern Lights Arena which is making recommendations to the AARC which must be completed by November 1, 2007 deadline. There was a question on any debt that occurred over the years from MPAC not transferring over to the County of Alpena. Chairman Hall requested that a letter be drafted to MPAC asking for clarification of the statement made by Tom VanMassenhove.

#### ADHOC ORV COMMITTEE

Commissioner Habermehl gave an ADHOC ORV Committee update. The Committee has put together an ORV Ordinance. Currently they are waiting for legislation to be signed by the Governor and for information on expanding trails.

#### MAC JUDICIARY COMMITTEE

Commissioner Mullaney reported on Senate bills 401 and 402 concerning all devices such as TRAC phones, Onstar, cell phones collecting money towards 911 operations. He also reported that the MAC President appointed him to the Homeland Security Council.

## HUNT REPORT

Lt. Rick Schultz, HUNT Commander, gave a 2006 HUNT report. One of the goals for the team is to try to solve criminal investigations as drugs and other crimes go hand in hand. Coordinator Thornton was requested to add HUNT to the budget agenda for their request for 2008.

## INTRODUCTION OF TARGET OFFICER

Chairman Hall introduced Lee Shirey as the Chief Economic Development Officer for Target Alpena Development Corporation. He spoke on his background and qualifications. He wants to meet with everyone and has an open door policy with Target. His goal is to initiate an Economic Strategic Plan. He is also a grant writer.

## SHERIFF'S DEPARTMENT SCHOOL LIAISON PERSON

Sheriff Steve Kieliszewski reported on cuts going on with the School System. The School Liaison position will not be funded by the schools but will continue to be half funded by Alpena Township. In June, there may be a retirement and replacement would not be sought but money would go towards liaison position to continue it through the end of the year.

Moved by Commissioner Estlack and supported by Commissioner Fournier to send a letter of request to Alpena Public Schools to ask that they reconsider funding of the liaison position. Motion carried.

## ADJOURNMENT

Moved by Commissioner Donakowski and supported by Commissioner Bell to adjourn. Motion carried.

Meeting adjourned at 2:20 p.m.

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Mark Hall, Chairman of the Board

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Bonnie Friedrichs, County Clerk