

**Long Lake Park Committee  
Meeting Minutes  
Thursday, March 30, 2023 at 11:00 a.m.  
Howard Male Conference Room**

The Long Lake Park Committee met on Thursday, March 30, 2023 at 11:00 a.m. in the Howard Male Conference Room.

Long Lake Park Point Committee members in attendance were Gerald Fournier, Jesse Osmer, and Kurt Pratel. Also in attendance: Manager Sarah Jore, Assistant Manager Cathy Skerski, County Maintenance Superintendent Wes Wilder (via telephone if needed); and County Board Assistant/Parks Recording Secretary Lynn Bunting.

Chair Kurt Pratel called the meeting to order on zoom at 11:09 a.m.

**I. Timeline for Long Lake Park Home Repair Update** – Chair Pratel reported do have another quote and person scheduled to do this as the contract still has not started project and stated he did not want to do the work, after all this time. Mary Catherine spoke with the contractor to come up with another quote today and have not received yet and did contact Sarah about the flooring and quote was double the cost. New contractor gave a quote and Sarah reported that she is comfortable with the new contractor. Moved by Gerald Fournier and supported by Kurt Pratel to approve the new contractor for the home repair project in the amount of \$3,000 to get the project moving to get completed before park opens. Gerald Fournier amended the motion and supported by Jesse Osmer to include an additional \$1,000 above invoice to cover any issues that arise, and still within range of insurance claim. Roll call vote taken: All ayes. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of new contractor for the home repair insurance claim in the amount of \$4,000 from Jess Ross (includes \$3,000 quote plus additional \$1,000 to cover any issues that arise) and still within range of insurance payment received for this insurance claim.**

**II. Long Lake Park Boat Launch Project Update** – Kurt reported received notice that DNR approved project to move forward and meeting tomorrow with RS Scott Associates.

**III.** Sarah dropped off application for Sarah Dihle and has a full time job but is interested. Sarah reported working 20 hours a week and campsite free for the camping season. Sarah explained Camp Host (40 hours) two on campsite. Jesse will put out notice on social media looking for Camp Host for Long Lake Park. Sarah will also post on social media for park. Jesse will reach out to County HR Jennifer Mathis.

b) Discussion on Camp Host Applications from Shane & Ernie Donnan. Sarah reported they were camp hosts last year. Moved by Jesse Osmer and supported by Gerald Fournier to approve below action item. Motion carried.

**ACTION ITEM #2: The Committee recommends approval of Camp Host applications from Shane & Ernie Donnan as Camp Hosts for Long Lake Park for the 2023 Camping Season. Background checks came back clear for both applicants.**

- c) Camp Host ID Badges and ID Badge Policy – Will reuse ID Badges turned in from Camp Hosts if returning and approved with a signed ID Badge Policy on file.
- d) CPR Training Update – County HR Jennifer is scheduling for April 14<sup>th</sup> and Sarah reported that her camp hosts from last year had training and the certification is good for 3 years. She will have new camp hosts do the training.

**IV. Bid set for Garbage Disposal/Dumpster Pickup Status**

Lynn reported she called and Kim in the Commissioners Office assisted in trying to receive Garbage Disposal Service quotes. Sarah reported if do not get any quotes that they could possibly try to do something this year until they can get a company to do service for all the parks.

**V. Long Lake Park Events for 2023 Camping Season Update** – Sarah reported will get done within the next month and bring to the next committee meeting for review.

**VI. Update on Long Lake Park County Parks Tools/Equipment Timeline Spring of “2023”**  
– Chair Pratel reported that the Tools/Equipment list will be worked on the in the spring when Sarah is able to get to them.

**VII. Culligan Water Filter System Update** – Lynn reported contract approved by Parks Commission and is signed by the Parks Commission Chair and on file stating that Brian with Culligan spoke with her and he has Wes and Sarah’s contact information to coordinate a time to do the update. Sarah reported will help the issue at the park.

**VIII.** Maintenance already discussed.

**IX. Long Lake Park Manager Report**

Tractor at fairgrounds. Lawnmower and truck at fairgrounds. Sarah will contact Wes when she needs the lawnmower back at the park. Nothing new to report. Discussion on Long Lake Park Campground License for 2023 and the committee recommended for Sarah to resubmit and contact EGLE and the Treasurer’s Office if she has any questions.

**X. Long Lake Park Budget Review**

- a) TruGreen Insect Control – Sarah reported they will not spray for bees and said to spray area with 7 (for the public and safe) and legally they cannot spray bees down by the water (Pavilion side), in the ground, tree, Sarah reported they are also in the sand (yellow jackets in ground). No budget adjustment at this time.
- b) Campground Master Upgrade – Sarah is aware and will do. Sarah reported did two presentations and two more scheduled for next week. Sarah gave an update. Lynn gave an update.

## **XI. Youth & Recreation 2023 Grant Update**

Kurt reported grant for day use area to work on this year as well as the boat launch project.

### **Other Discussion**

Lynn reported Ernie and Shane Donnan's background check just came back clear.

Kurt reported on triathlon event this year and will contact their representative to see if they are doing and have them contact the commissioner's office for a form to complete for approval. Kurt reported people in the park enjoyed it.

**\*Next Meeting: Thursday, April 27, 2023 at 11 a.m. in the Howard Male Conference Room**

### **ADJOURNMENT**

Moved by Gerald Fournier and supported by Jesse Osmer to adjourn the meeting. The meeting adjourned at 11:53 a.m.

Respectfully Submitted,



---

Kurt Pratel, Committee & PointPersons Chair  
Long Lake Park Committee

llb