

**ALPENA COUNTY PARKS COMMISSION  
POINTPERSON COMMITTEE  
MEETING MINUTES  
Monday, February 27, 2023 at 11:30 a.m.  
Howard Male Conference Room**

**Committee Members Present:** Chuck LeFebvre, Sunken Lake Parks Chair; Kurt Pratel, Long Lake Parks Chair; Gerald Lucas, Beaver Lake Parks Member; and Pam Kirchoff, Parks Commission Chair.

**Others Present:** Wes Wilder, County Maintenance Superintendent; Mary Catherine Hannah, County Administrator; and Lynn Bunting, County Board Assistant/Parks Recording Secretary.

Chair Pam Kirchoff called the meeting to order at 11:30 a.m.

**ROLL CALL**

All members present.

**POINTPERSONS DISCUSSION**

Chair Pam Kirchoff presented the Parks & Recreation Commission Park Ordinance for review, discussion, and recommendation to the Parks Board. The Committee discussed and recommended to approve as presented. Moved by Kurt Pratel and supported by Gerald Lucas to approve the Park Ordinance as presented and recommended to take to the board for approval. Motion carried.

Chair Kirchoff reported to move the Youth & Recreation Grant Applications for 2024 discussion and recommendation to end of the agenda.

**BEAVER LAKE PARK**

Chair Gerald Lucas reported the committee met and reported on the following:

1. Insect Control for the Parks – Gerald reported that the committee discussed insect control for the park. Chair Pam reported that Earl contacted some companies, and one company is not doing anymore and another company will only do on a monthly basis at \$500 per application and received quotes from TruGreen. Chuck reported that Sunken Lake Park is having issues with sand fleas/sand flies and Kurt reported that Long Lake Park is having issues with bees at the South beach area of the park. Discussion on County Maintenance doing insect control for the parks and recommendation to approve TruGreen do all three parks including issues at the parks with bees at Long Lake Park and sand fleas/sand flies at Sunken Lake Park and for Wes and a couple of his crew get certified and can receive training at MSU. Wes reported that they already store chemicals and will need to purchase equipment and store the chemicals. Moved by Kurt Pratel and supported by Chuck LeFebvre to approve the below Action Item. Roll call vote was taken. All ayes. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of the TruGreen Contract for the 2023 Camping Season for all three parks to be all inclusive and authorize Long Lake Park Manager Sarah Jore be the point of contact for the Parks and to work with County Maintenance Superintendent doing for 2024 moving forward. (all inclusive service to include bee issue at Long Lake Park and sand fleas/sand flies at Sunken Lake Park)**

2. DNR Grant Applications due April 1, 2023 – Discuss at end of the agenda with other grants.
3. Pavilion Project – Gerald reported that Earl wants to work on Pavilion with railing around it, floor, screening for sunshade.
4. Events for BLP – Discussed and approved at committee for the 2023 camping season.

### **SUNKEN LAKE PARK**

Chair LeFebvre reported the committee met and reported on the following:

1. Sunken Lake Park House Update – Chuck reported Wes and his crew have painting done, working on the flooring, trim is up, smoke detectors and carbo monoxide installing, after the flooring is completed, they will install appliances that were purchased, and repairing picnic tables. Chuck wanted to thank Wes and his crew for working on.
2. Sunken Lake Park Manager Status – Chuck reported applications were in, candidates interviewed, and the committee approved a couple for the Sunken Lake Park Managers position at the park with a winter and summer contract.
3. Camp Hosts for 2023 Camping Season – Chuck reported a couple already approved and background check is good and waiting on another camp host that was approved for his background check to be completed.
4. DNR Grant Applications due April 1, 2023 – Discuss at end of agenda with other grants.

### **LONG LAKE PARK**

Chair Pratel reported the committee met and reported on the following:

1. Boat Launch Project Update – Kurt reported that waiting on status of DNR approval so they can move forward to starting using monies in budget.
2. Day Use Enhancement Project – Kurt reported will start this project as soon as the weather permits and believes the parks board has committed the match of \$2,500 of this Youth & Recreation Grant project.
3. Water Smell Issue Update – Kurt reported that Bob Adrian sent the committee a Culligan proposal for the filter system that should help this issue and that they recommend a lease. Discussion and recommendation to table until Mary Catherine has reviewed the lease to see what the penalty would be if they decided to break the lease.
4. District 14 AMA Racing – Canceled due to weak ice and will apply for permission on 2024.
5. Bids for Garbage Disposal – Kurt reported that Sarah is selling Alpena Disposal and the committee recommended to put this service out for bids for all three parks. Discussion on other companies that do this service and if only a single source in the area then no need to bid. Discussion and recommendation to put out for bids and contact local companies. Moved by Kurt Pratel and supported by Chuck LeFebvre to approve the below Action Item. Motion carried.

**ACTION ITEM #2: The Committee recommends approval to see bids for a Garbage Disposal Service for all three parks and to contact local companies for service for the 2023 Camping Season as presented.**

6. DNR Grant Applications & Youth & Recreation Grant Application for 2024 – Kurt reported that Long Lake Park would like to wait on applying for any grants this year for next year as they would like to work on the boat launch project and the day use enhancement projects so that they do not lose those grants.

## **COUNTY ADMINISTRATOR**

Administrator Hannah reported on the following:

1. Long Lake Park Boat Launch Project Grant Status – Mary Catherine reported still waiting to hear back from the DNR for approval to move forward with this project and will keep the committee updated.
2. Projects for DNR Grants/Youth & Recreation Grant for 2024 Discussion – Mary Catherine reported that there are three DNR Grant opportunities coming up fast and instead of applying for 2 or 3 applications that would not have much time into them will wait and work with community partners with letters of support and obtain good resources for a potential trail system for the parks. Mary Catherine reported that she had a good conversation with a Regional Coordination and the Michigan Coordinator for the trail system project proposal and they can be consultants for us. Mary Catherine recommended to work on smaller projects for the parks and then for a long term goal work on a trail system project.

Mary Catherine presented the proposal to apply to the DNR Trust Fund Grant for Beaver Lake Park for park improvements with a 25% match and can apply next year for 2024 for Long Lake Park and Sunken Lake Park for DNR Grants. Mary Catherine presented a Resolution for approval from the board as a requirement to apply for the DNR Trust Fund Grant Application for Beaver Lake Park. Moved by Chuck LeFebvre and supported by Gerald Lucas to approve the below Action Item. Motion carried.

### **ACTION ITEM #3: The Committee recommends approval of a Resolution off Support for the MDNR Trust Fund Grant Application for Beaver Lake Park for Park Improvement as presented.**

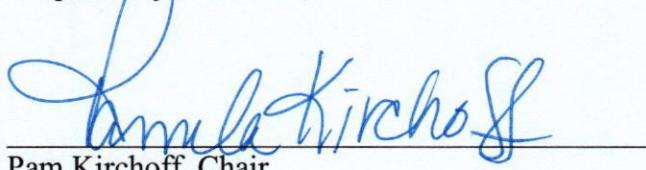
Mary Catherine reported the Youth & Recreation Grant Applications for 2024 are due May 1, 2023 and proposed to apply for \$20,000-\$30,000 for playground equipment for the parks. Chuck reported that he recommends ADA handicap ramps in water for the parks as well as senior playground equipment and for older kids for all the parks. Chuck reported that a representative from Great Lakes Playground Equipment will be making a presentation at the March Parks Board meeting and get an idea of the costs involved for this project.

**\*Next PointPersons Committee Meeting: Monday, April 3, 2023 at 11:30 a.m. in the Howard Male Conference Room**

## **ADJOURNMENT**

Moved by Kurt Pratel and supported by Chuck LeFebvre to adjourn the meeting. The meeting adjourned at 12:12 p.m.

Respectfully submitted,



Pam Kirchoff, Chair  
Alpena County Parks & Recreation Commission