

**ALPENA COUNTY PARKS COMMISSION  
POINTPERSON COMMITTEE  
MEETING MINUTES  
Monday, January 30, 2023 at 11:30 a.m.  
Howard Male Conference Room**

**Committee Members Present:** Chuck LeFebvre, Sunken Lake Parks Chair; Kurt Pratel, Long Lake Parks Chair; and Gerald Lucas, Beaver Lake Parks Member; and Pam Kirchoff, Parks Commission Chair.

**Others Present:** Wes Wilder, County Maintenance Superintendent; Mary Catherine Hannah, County Administrator; and County Board Assistant/Parks Recording Secretary Lynn Bunting.

Chair Pam Kirchoff called the meeting to order at 11:30 a.m.

**ROLL CALL**

All members present.

**POINTPERSONS DISCUSSION**

County Administrator Hannah gave an update on the proposed contract for the park managers reporting the contract is being reorganized with no compensation in winter as parks are closed and that the parks pays for one-half maintenance so they can run out in winter to check on parks. Discussion on resign existing contract or sign the new contract as the current contract expires soon. Discussion on what happens in winter with reservations and need for a new reservation software as the current program does not have a network where anyone anywhere can manage the system. Administrator Hannah reported that there could be a winter contract starting January 1<sup>st</sup> to manage reservations for the parks. Committee set up will meet in February to research new reservation systems and bring back to committee.

Chair Kirchoff presented the ad for Camp Hosts for the 2023 Camping Season for discussion. Chuck reported they are happy with who they will have and no need to advertise for their park. Kurt reported they will need the ad for their park. Gerald reported they will need an ad for their park. Chair Kirchoff recommended to advertise for all the parks for Camp Hosts for the 2023 Camping Season.

Chair Kirchoff reminded the committee that the 2024 Youth & Recreation Grant Applications are due May of this year for any projects that the parks want to apply for.

**BEAVER LAKE PARK**

Gerald spoke with Tom Spaulding reporting that the bucket is in bad shape and will take the old one off and fix it up to have as a spare and purchase a new one at Don's for \$600.

Beaver Lake Park and Sunken Lake Park will be getting a truck leased from Enterprise through the County and is budgeted in their budgets for 2023. Long Lake Park did not want a truck.

**SUNKEN LAKE PARK**

Chair LeFebvre reported the committee met and reported on the following:

1. Applications for Manager – received applications. Administrator Hannah reported will review more

applications that have come in and have interviews scheduled.

2. Social Media for Sunken Lake Park - Administrator Hannah reported Greg is still on the Sunken Lake Park Facebook page and County HR Jennifer Mathis submitted some materials for Facebook to unlock and transition over to us or shut it down and start a new one.

Chair Kirchoff reported social media is an issue moving forward for the parks as the managers set up and manage the Facebook account and when shut down lose the name and cannot have another page called Sunken Lake Park and recommends going forward to be set up by the County IT Department. Administrator Hannah reported that Jennifer is working on finding a list associated with the County and get added on as an administrator for all of the accounts then when someone leaves we still have access to the site.

4. Tool/equipment list – Marty Thomson did a full inventory. Chair LeFebvre requested a copy to review as he noted there may be some items missing and he wants to know what they may need to replace. Lynn will send Chair LeFebvre a copy per his request.

5. Events for 2023 – Had a list from Greg; an existing list approved and will check into and work with the Friends and discuss with the new manager.

## **LONG LAKE PARK**

Chair Pratel reported the committee met and reported on the following:

1. Camp Hosts for 2023 Camping Season – already discussed earlier in agenda.
2. Boat launch on hold until DNR reviews all material received and thanked Administrator Hannah for the update at the LLP meeting. Need to get started, and cannot spend any monies yet until DNR approves material sent and cannot do while people are in the park.
3. The water smell in the water is throughout the camping area of the park, not in showers or bathrooms, and is coming from one of the wells at the south end of the park. Bob Adrian is looking into a few things to investigate this issue and hope to have it remedied soon.
4. Update on the county tools/equipment and will do later in the spring.
5. The AMA District 14 Ice Racing on Long Lake will be the weekend of February 18-19, 2023 and have completed the application with the County and will send a copy of their certificate of insurance.
6. Working on the events for 2023.

## **COUNTY ADMINISTRATOR**

County Maintenance Superintendent Wes Wilder gave an update on the repairs/improvement at the Sunken Lake Park House reporting on the following: Pressure tank and switches are in, well is up and running, painted ceilings, fridge/stove ordered and will pick up this week, more guys this week to go out there and he was out there at LLP and SLP this morning plowed out and heat is fine.

Administrator Hannah reported on the following:

1. Received the DNR permit for the event taking place at Long Lake Park and will get the insurance certificate soon. Wes wants to meet Kurt or Sarah out there to see what needs to be done before the event begins.

2. Update on the Michigan DNR Sparks Grant application reporting should hear this week on the status and if not receiving will check into other grant opportunities that will be due in April this year.

3. Parks Ordinance was tabled and passed out a draft update reporting two sections that were discussed the most were rules around alcohol and around firearms. This was placed on a previous board agenda to make a decision and bring back. The committee recommended to take to full board. Firearms – 1) no firearms or 2) leave up to park manager and/or law enforcement, or do no firearms and if see then call law enforcement. There is language already in park rules and Administrator Hannah read different language examples. The committee recommended that can possess firearms if written permission by the DNR, but may not discharge on county property. The park ordinance will be updated and put on the parks agenda for full board.

Chair Kirchoff reported that in the meeting packet are the park rules that will need to be updated. Administrator Hannah reported that if the park ordinance is adopted this would govern the park rules and will not need a separate park rules anymore as the parks ordinance is the park rules. Discussion on Motorcycle, ATV, or ORV if allowed in the park and if licensed can drive in the park.

#### **OTHER DISCUSSION**

Chuck reported that he would like to contact playground equipment representative if alright with the committee to give a presentation at the next Parks Commission Board meeting in February. Chair Kirchoff

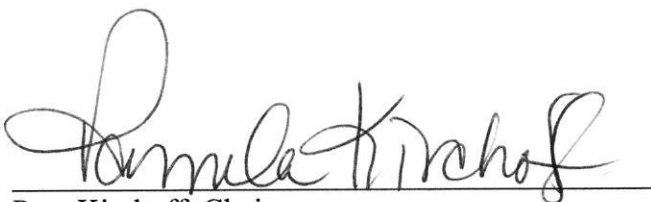
reported that playground equipment was requested in the Michigan DNR Sparks Grant Applications for the parks and if he can attend and give a presentation, she is alright with it. The committee agreed. Chuck will contact the representative for the playground equipment to see if he is available to present at the board meeting in February.

**\*Next PointPersons Committee Meeting: Monday, February 27, 2023 at 11:30 a.m. in the Howard Male Conference Room**

#### **ADJOURNMENT**

Moved by Kurt Pratel and supported by Gerald Lucas to adjourn the meeting. The meeting adjourned at 12:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Pam Kirchoff", written over a horizontal line.

Pam Kirchoff, Chair  
Alpena County Parks & Recreation Commission

llb