

BEAVER LAKE PARK COMMITTEE
MEETING MINUTES
Monday, March 27, 2023 – 12:30 p.m.
Howard Male Conference Room

Beaver Lake Park Chair Gerald Lucas called the Beaver Lake Park Committee meeting to order at 12:30 p.m. and welcomed new member Commissioner John Kozlowski to the committee.

COMMITTEE MEMBERS PRESENT: Bill LaHaie, John Kozlowski, and Gerald Lucas. Beaver Lake Park Co-Managers Earl & Marcia Martin.

OTHERS PRESENT: County Administrator Mary Catherine Hannah, County Board Assistant/Parks Recording Secretary Lynn, and County Maintenance Superintendent Wes Wilder (via telephone, if needed).

CAMP HOST APPLICATIONS FOR 2023 CAMPING SEASON

Earl reported that they are working on a third possible camp host who is getting back with them.

CPR TRAINING/CERTIFICATION

Earl reported he will contact the new camp hosts and stated that the local fire department can do at the park.

BEAVER LAKE PARK AND PARKS COMMISSION MEETING DATES POST

Discussion and recommendation of the park managers to post the Beaver Lake Park and Parks Commission meeting dates for 2023 in the park before the park opens. Marcia reported that she spoke with Parks Commission Chair Pam and will post on their Facebook page.

MANAGER MONTH REPORTS

1. French Drain Project – Quotes will be obtained after the snow is gone.
2. Store/Office – Chair Lucas reported he will get with Earl and look at building a shelf/relocate shelves, install ceiling fan, vent system for air condition not to overwork itself, paint and remodel the store/office before camping season opens.
3. Fridge – Maintenance on it and is old, replace and put in budget for 2024.
4. Windows Update – Earl reported on order and no date given when receiving.
5. Vehicle issues – Need muffler for truck, exhaust leak behind cab. Discussion on when getting vehicle from Enterprise.
6. Bucket reinforced and user friendly, welding on seat brackets at the shop and may need to replace the rail, tractor working.
7. Miscellaneous – Trailer at fairgrounds, needs new lighting, missing one ramp, hitch with a total estimate of \$150 to fix trailer. Moved by John Kozlowski and supported by Bill LaHaie to approve the below action item. Motion carried.

ACTION ITEM #1: The Committee recommends approval to authorize the Beaver Lake Park Managers to purchase repairs for the park trailer and not to exceed \$200 with monies to come out of the Parks General Budget and authorize the Treasurer to transfer \$200 from the Park General Contingency

Fund line item #208-760-955.000 into a Parks General expense line item recommended by the Treasurer or to authorize the Treasurer to increase the Parks General 2023 Budget by \$200 to pay for the repairs.

Contracts – New contracts executed (already approved at last Parks Commission meeting on 03.08.23).

8. Marcia reported has a project binder with list of projects and some are immediate, and some are for the future and has a cost estimate in an excel report. Marcia reported they met with Administrator Hannah on grant discussion with the MDNR Trust Fund Grant and she started on the Youth & Recreation Grant Application for 2024 that is due May 1, 2023. Earl labeled and passed out maps to the committee for review. Moved by John Kozlowski and supported by Bill LaHaie to approve the below action item. Motion carried.

ACTION ITEM #2: The Committee recommends approval to submit a 2024 Youth & Recreation Grant Application for Beaver Lake Park for a beach/day park, deck, and accessibility improvements in the total amount of \$35,000 (Youth & Recreation Grant \$25,000) with a Parks match of \$10,000 before the application deadline of May 1, 2023.

9. Wolverine Credit Union – Earl gave an update reporting they are working on a request to submit to their board regarding a Pavilion and water trampoline project.

2023 BUDGET

1. Campground Master Upgrade – Wes ordered, and all park managers need to update their campground master program before park opens. Marcia reported they did the update.
2. Insect Control – Discussion on budget adjustment needed with the two applications being over budget and recommended to review budget next month; budgeted for first application invoice. The contract approved calls for two applications for each park.

COUNTY ADMINISTRATOR

1. MDNR Trust Fund Application Update – Administrator Hannah reported working on submission of the Beaver Lake Park Safety & Access Improvements Grant Application for project year 2024 due May 1, 2023.

OTHER DISCUSSION

Discussion on campground master upgrade to existing program and demos that are scheduled with the Parks Online Reservation System Committee to review and bring recommendation to the board to build out this fall for the 2024 camping season.

Discussion on managers renting out equipment if qualified to use instead of sourcing out. Administrator Hannah will speak with Wes on equipment if do not have an excavator. Lynn will check on liability insurance through the County insurance representative and inform the committee at the next meeting.


Earl reported on a Honeywell tank for pumping out campers. The committee discussed to buy one for each park with an estimate at \$6,000-\$7,000 each towards a CIP project for the parks.

***Next Meeting: Monday, April 24, 2023 at 12:30 p.m. in the Howard Male Conference Room**

ADJOURNMENT

Moved by John Kozlowski and supported by Bill LaHaie to adjourn the meeting. The meeting was adjourned at 1:33 p.m.

Respectfully Submitted,



Gerald Lucas, Beaver Lake Park Chair/PointPerson

llb