

Sunken Lake Park Committee Meeting Minutes  
Thursday, May 23, 2024 at 1:00 p.m.  
Howard C. Male Conference Room

COMMITTEE MEMBERS

Chuck LeFebvre - present  
Robin LaLonde - absent  
Dave Guthrie - Present

MANAGERS

Erin Felax - present  
Keith Felax - present

GUESTS

Lynn Bunting, County Board Assistant - present  
Becky Rivard, Huron Engineering – present  
Geraldine Mulka, Sunken Lake Seasonal Camper  
Bonnie Krajniak, Previous Committee Member and Concerned Citizen

CALL MEETING TO ORDER @ 1:01 p.m. by Chuck LeFebvre

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL

PUBLIC COMMENT – Geraldine Mulka stated as a seasonal camper at the lake she has observed Tru Green, the contracted pest control company, not covering the entire park with the prescribed pest control to limit mosquitoes, black flies, fleas and ticks. Often times the house and day use area were not treated and in the last couple years not even the entire main campground is being sprayed. Erin stated that she also felt that it wasn't being done properly and called Brian Pitts from Tru Green to voice her concerns. Prior to the opening of the park Erin was in contact with Mr. Pitts 3 times to verify that they would be coming prior to opening as he stated last year that they prefer that the majority of campers not be in the park when spraying. This was not done again this year. Geraldine would like the committee to investigate other companies for quotes on spraying the park.

Bonnie Krajniak – Mrs Krajniak being a former committee member has prior knowledge of the managers house issues from years past and wanted to let the new members know that the current issues have been a long time coming. Bonnie also is very concerned that the managers are still in the park in a camper and that the house issues have not been dealt with as of yet. The committee assured Mrs. Krajniak that the asking of quotes is in the process and that 2 quotes for the roof are already in review. The entire committee is very committed to the managers house being a priority.

MANAGERS MONTHLY REPORT – Erin reports that the opening is in full swing, and that Memorial Weekend is shaping up quite nicely. Marty Thompson contacted Erin to remind her of the cement picnic table he has in his pole barn that he donated to the park last year. Mr Thompson also will donate the bolts needed to put the table together and the time to set the table on a 10 x 10 cement pad that is needed. Curt Manning has been asked what the cost of a 10 x 10 ft cement pad would cost, and he gave Erin the quote of \$265 approximately. Erin asked the committee if she could find it in the budget, she would like this done this year.

Friends of Sunken Lake Rep report- No one present from the friends of Sunken Lake Board.



## OLD BUSINESS

- a. Camp Spot Update – Currently there are \$75,648 of the budgeted revenue of \$81,000 in the camp spot reservation system, occupancy is approximately 43% at present.
- b. Camp Host Update – All three of the camp hosts are at the park now and seem to be working very well together.
- c. Y & R Grant – Just a reminder that the Youth and Recreation Grant is only good to be reimbursed through December 31, 2024.
- d. House Updates – Kenyon Brothers from Hillman has come out to look at the roof repair and will forward a quote as soon as its ready. Erin also stated that she has been in contact with Down the Road Roofing from Alpena to also come give an estimate. Wes Wilder also has a structural engineer coming from the insurance company to give a better idea what is wrong with the roof. Chuck would still like the local health department involved to get the mold issue looked into and possible state funding to remedy. Dave asks that the committee, managers, Board chair have a special meeting to discuss the issues of the house and prioritize each. Chuck will contact Kevin and Lynn to schedule this asap.
- e. Spark Update with Huron Engineering – Becky and Mark from Huron Engineering have completed the survey. They request that the committee and managers meet with them soon to map out the trails (they provided maps to go over), we can have the meeting at their office if that makes things easier also.
- f. Cameras for Park – Gas missing – Erin has been talking with Chair Osbourne regarding the cameras left by the previous manager and that she is still not able to get password or full use of the system. Erin asks that we allow her to purchase a new camera system (keeping the old one to have it looked at more in depth) Committee agrees that this is important to have in the park. Over the weekend there were 3 seasonal campers who all had fuel missing out of their vehicles and because of the camera system being “locked” Erin couldn’t go back and see what had happened. Erin did alert the pressure Isle Police Department and asked them to patrol the campground more often as they are able.

## 2024 BUDGET ADJUSTMENTS

- a) Any budget adjustments needed. – None needed at this time, will need adjustments for fuel due to the truck usage for Long Lake Campground.

## NEW BUSINESS

1. Welcome Jesse Osmer – Mr Osmer wasn’t able to attend todays meeting but we would like to wish him a warm heartfelt welcome to his new position as County Administrator.
2. Long Lake Manager/ Park Update – As of May 14<sup>th</sup> Erin has given Patrick Martin the necessary equipment and and he is now the full-time manager. Erin has submitted a bill for April and half of May to be compensated for her time.
3. Donation of Gravel, need a way to truck it – While being Interim Manager of Long Lake Park Erin was donated 50 ton of gravel for the driveway down into the park, she is asking the committee if they are aware of any trucking companies that may donate the trucking to the park from Specification Stone on Long Lake Ave in Alpena. Committee mentioned Mark Novakowski, Bill McKewin and Brian Male as possible options to call. Erin will contact these companies and lease.
4. Winter Closure – Managers, house, truck and tractor – The winter of 2024 after park closure Erin and Keith are requesting to be able to Zoom committee meetings and Parks and Recreation Board meetings while they vacation in Florida with family. Erin will still be doing the minutes, agendas, working remotely with the county phone and laptop. After discussion of the park

vehicle, tractor, camper and house being monitored by maintenance once a month the committee agrees that this is not a problem, and the managers will be allowed this.

5. Solar Farm- Rustic area – Erin explained that there is a 3 year construction contract that is in the Sunken Lake Park area and she has had an influx of called by campers needing long term rentals of sites. Erin has explained to the workers that she does not have any seasonal sites available but could “bounce” them around the park to get the reservations they need done. While doing the reservations Erin realized that 2 weekends this summer she is completely booked in the main campground and would need to move these campers to the rustic/day use area for these times. She asks that she be able to place 2 campers on one rustic site due to the size of the lots and that the campers aren’t taxing our power or water grids like it would be by placing 2 campers on one site in the main campground. Committee discussed and agreed that this is for the good of the community and that this is not an everyday issue, they will allow erin this leeway to fulfill the long-term rentals with the solar farm workers.
6. Looking ahead, CIPs for 2025, Budget items needed for 2025 – Discussion followed regarding the CIPs for 2025 and that Erin will need to prioritize the CIPs realizing that the house repairs are going to put a huge tax on the parks fund balance soon. 2025 will be the year a new AED battery is needed for the park AED and the first aide kit in the office (industrial) will need fresh stock as they have been in the cabinet for over 5 years.
7. Committee Dates- Due to scheduling difficulties earlier in the year the committee dates of meeting were changed from 4<sup>th</sup> Wednesday to 3<sup>rd</sup> Thursday for Commissioner Lalonde (attachment #1). The new dates have not made the meetings easier for Commission Lalonde and unfortunately now are hard for the other committee members. Dave G. makes a motion to change the days back to Wednesdays and they will now be on the 3<sup>rd</sup> Wednesdays at 1:00 p.m. in the Howard C Male Conference Room supported by Chuck L. and motioned passed.

Meeting adjourned at 2:20 p.m.

\*Next Meeting: Wednesday, June 19th, 2024 at 1:00 p.m. in the Howard Male Conference Room

Kevin Osborn FOR  
Charles LeFebvre, PointPersons Sunken Lake Park

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# **Sunken Lake Park Committee**

## **2024 Meeting Dates**

**January 24**

**February 21**

**March 21**

**April 18**

**May 23**

**June 19**

**July 17**

**August 14**

**September 18**

**October 16**

**November 20**

Alpena County Sunken Lake Park Committee meetings will be held the third Wednesday of the month at 1:00 p.m. in the Howard Male Conference Room unless otherwise noted\*

Updated 06/04/24