

BEAVER LAKE PARK COMMITTEE
MEETING MINUTES

February 26, 2024 at 4:30 p.m.
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald Lucas, Pamela Kirchoff, John Kozlowski,
Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT: Kevin Osbourne, Park Commission Chairman

Gerald Lucas called the meeting to order at 4:32 p.m.

MANAGER MONTHLY REPORT – (attachment #1)

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Deck Project - Manager Earl Martin reported that the Building Inspector for Ossineke Township approved the contractor overseeing the project and pulling any necessary permits; also that blue prints prepared by Pro Build or some other like business would be acceptable in lieu of hiring an engineer.

Ossineke Township has the proposed grant agreement for attorney review. They seemed inclined to assist with the deck project this year as well as next year, if needed. The Co-Managers will plan to attend the next township meeting in March to see if there are any updates.

Tree removal – Tom Spaulding has volunteered to assist with downing the tree on lot 26. There are additional trees in the lower campground that will need to be trimmed and eventually downed. Some discussion regarding the need to start looking at tree replenishment but that might get costly and obviously will take years to grow.

Boat Launch - Manager Earl Martin reported that one of the slabs at the boat launch has been pushed up on the asphalt and has caused major erosion. While the Park intends to request grants to replace the launch in the next few years, something will have to be done in the immediate future before the launch may be utilized. More than likely, the slabs will have to be lifted and repositioned; however, that effort will need to be paused until weight restrictions are lifted on the roads. Manager Martin will try to get a cost estimate prior to the March Parks Commission meeting.

OLD BUSINESS

Windows – Pam Kirchoff inquired on the status of the windows in the house. Manager Martin provided an explanation of some of the previous delay caused by some bad communication with ordering. Point Person Lucas also indicated he had spoken to the contractor who had expressed some concern over getting paid. Manager Martin will follow up with the contractor to get an update on the status.

2024 BUDGET – No adjustments or discussion required.

NEW BUSINESS

Projects/Work List: The Managers briefly reviewed some of the park improvements and work list that

may need to be performed this year. These include: some dock repair, gutters for the bathhouse, porch light (and possibly a railing) for the cabin, gravel.

Grants - The Committee discussed available grants through the State but also realize that time is of the essence with the quickly approaching April 1st deadline. The Committee decided to apply this year for the Michigan Natural Resources Trust Fund grant which will basically be a resubmittal of last years' grant request for roadway and day park improvements, as well as the tiling system in the lower center area of the park. These projects should also include some solar lighting.

Future grant requests will include the Waterways and Land & Water Conservation Fund to replace the boat launch and install the new docking system, as well as possible shoreline improvements, and the Recreation Passport Grant for a gazebo near the fountain area in the day park as well as additions and modifications to the pavilion. A request to Youth and Recreation may also be submitted to assist with the latter.

The cost for a kayak launch will be included in next years' budget.

Performance Evaluations and Rubric - The Committee discussed the Performance Evaluation Form as well as the proposed rubric. Pam Kirchoff expressed some concerns regarding the current evaluation form. She also suggested that perhaps evaluations should be done by each member of the Commission for all parks, as opposed to simply having each committee review their own park. Additionally, some of the content of the evaluation could be structured differently to make more sense and align with seasonal timing, etc.

As for the rubric, it is suggested that there should be certain goals established with a ranking as to whether or not those goals were met, expectations were exceeded.

The Committee recollected that it was discussed at the last Parks Commission meeting about establishing an ad hoc committee to work on both the evaluation and the rubric, which should be completed before mid-April since the parks open in May. Chairman Osbourne, who will not be present at March's meeting, recommends that the ad hoc committee consist of a member from each committee with his recommendation being Pamela Kirchoff from Beaver Lake, Commissioner LaLonde from Sunken Lake and Jesse Osmer from Long Lake. Managers may also be considered to participate in this ad hoc committee. The establishment of this ad hoc committee shall be included on the agenda for March's meeting.

***Next Meeting: Monday, March 25, 2024 at 4:30 p.m. in the Howard Male Conference Room**

The meeting adjourned at 6:08 p.m.

Respectfully Submitted,

Gerald Lucas
Gerald Lucas, Beaver Lake Park Committee Chair

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PARK MANAGER MONTHLY REPORT

BEAVER LAKE
FEBRUARY-MARCH 2024

Ongoing Improvements Project(s) Progress:

Deck project - update

Campground Activities & Site Notes:

Removal of tree on lot 26

Budget Adjustments Needed/Budget Look Ahead:

None at this time.

Upcoming/Needed Maintenance:

Boat launch issues

OTHER / MISCELLANEOUS:

Other items included on agenda under Old and/or New Business