

BEAVER LAKE PARK COMMITTEE  
MEETING MINUTES  
May 28, 2024 at 4:30 p.m.  
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald Lucas, Pamela Kirchoff; John Kozlowski  
Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT: None

Gerald Lucas called the meeting to order at 4:31 p.m.

Pledge of Allegiance to the Flag of the United States of America

**MANAGER MONTHLY REPORT** – (attachment #1)

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Deck Project

Manager Earl Martin reported that he did not get a chance to speak to Jon Schulze about the project but Jon has previously indicated that he would do the deck if we couldn't find anybody else; however, he wanted to get the windows and door project completed first and see where things stand. Pam Kirchoff inquired about any other contractors and indicated she knew someone that might be able to come out and take a look at it. Regardless, we will need to follow county policy regarding quotes, bids, etc.

Boat Launch - repairs have been completed and working nicely. Some people are upset that the launch and dock aren't exactly parallel - there is some distance in between but that is due to a big hole so there is nothing that can be done at this time to adjust that.

Electrical @ pavilion Gator Electric has not yet provided quotes – will follow-up with him

Retaining wall – will be starting on that project in near future – have some of the materials already.

Patio door repairs – Jon Schulze looked at repairs needed. He is expecting a rebate from the windows which he will apply to the door project. Plan to take still shots and/or videotape to show damage from before that was not properly repaired. There is a soft spot in living room right in front of the door.

Windows – Jon Schulze has completed installation. Bill approximately \$1000 more than budgeted due to cost of materials and time lapse

Clutch on tractor - was froze up. Don's Tractor picked up – thought it would have to be replaced but Don's was able to free it up and brought it back. Don't have a bill yet.

Incident report - tree fell over fence onto a camper – incident report on file - all appropriate persons contacted. Tree removed and ordering parts for them. Campers notified their insurance.

## **OLD BUSINESS**

### **Grants update –**

Youth & Rec - presentation July 8<sup>th</sup> at 6:30 at Howard Male Conference Room

**2024 BUDGET** – No adjustments required.

BILLS from Jon Schulze – exceeds what was budgeted; also original \$3000 not carried over into capital outlay - only \$3500 remains there. Spray foam and proper insulation; additional cost of materials resulting in higher invoice. Suggestion to utilize pavilion project funds budgeted in lieu of and to hold off on pavilion project if needed.

**The Committee recommends to have Parks & Recreation Commission approve to pay out of general fund. Motion by Gerald Lucas, seconded by Pam Kirchoff, to pay Jon Schulze's invoice with the \$3500 allocated in Beaver Lake Capital Outlay (208-760-972.000); \$3,000 (which should have been carried over from prior budget) to be paid out of General Funds (line item increase?) and remaining balance to be paid out of the Beaver Lake pavilion project (208-757-972.004). Motion carried.**

## **NEW BUSINESS**

TruGreen - received another invoice from TruGreen – will check w/ Treasurer's office

Harbor Freight - Earl Martin presented information regarding obtaining a commercial account at Harbor Freight to see if we could have listed as an approved vendor. Chairman Osbourne would have to process that request / paperwork.

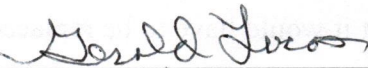
Earl Martin indicated that he had been contacted by a gentleman that was a seasonal at Emerick Park and is looking for an extended stay. No seasonals left – can only offer monthly rate.

**OTHER** None

**The meeting adjourned at 5:31 p.m.**

**\*Next Meeting: Monday, June 24, 2024, at 4:30 p.m. in the Howard Male Conference Room**

Respectfully Submitted,

**X** 

Gerald Lucas  
Beaver Lake Park PointPerson

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## PARK MANAGER MONTHLY REPORT

BEAVER LAKE  
MAY for JUNE 2024

### Ongoing Improvements Project(s) Progress:

Deck project - update  
Boat launch – update – repairs completed  
Electrical at pavilion  
Retaining wall @ store / front yard  
Windows / patio door in residence

### Campground Activities & Site Notes:

No issues at this time

### Budget Adjustments Needed/Budget Look Ahead:

None at this time

### Upcoming/Needed Maintenance:

### OTHER / MISCELLANEOUS:

Incident report – tree on other side of fence fell onto camper

Other items included on agenda under Old and/or New Business

Mileage: 5282