

**Sunken Lake Park Committee**  
**Meeting Minutes**  
**Thursday March 21, 2024, at 1:00 p.m.**  
**Howard C. Male Conference Room**

The Sunken Lake Park Committee met on, Thursday, March 21, 2024, at 1:00 p.m. at the Howard C. Male Conference Room.

**Sunken Lake Park Committee members in attendance:**

Robin Lalonde (absent for work)  
Kurt Pratel, Parks and Recreation Vice Chair, Sitting in for Robin LaLonde  
Chuck LeFebvre - absent  
Dave Guthrie

**Managers:**

Erin Felax  
Keith Felax (excused for employment)

**CALL TO ORDER**

Dave Guthrie called the Sunken Lake Park Committee meeting to order at 1:04 p.m.

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

ROLL CALL Kurt Pratel , Dave Guthrie present

**Others Present:**

Geraldine Mulka, Friends of Sunken Lake Rep,  
Wes Wilder, Alpena County Maintenance Supervisor

**PARK CO-MANAGERS REPORT** – none to report (discussed later in agenda)

**OLD BUSINESS:**

- a) Camp Spot Update- Erin brought to the board that Camp Spot Reservations are slowing down but we are still doing quite well.
- b) Camp Hosts Update- We now have a second potential host (Dan Waterman) Erin would like to move his application to the full Parks and Recreation board for approval. Both members agreed to have Erin put on for the April meeting.
- c) MDNR Spark Grant Update / Timeline – Dave stated that the Huron Engineering proposal addresses the design phase of the project but does not address the construction phase of the project. The MDNR Spark Grant Project Procedures Handbook clearly states that the Prime Professional is responsible for providing services for both phases of the project. He asked for permission to talk with Huron Engineering before the scheduled start-up meeting so that we can make sure that we are starting the



process and moving forward as intended. **Motion made by Kurt Pratel with support from Dave Guthrie and he will report back to Kurt Pratel prior to the Tuesday meeting with Huron Engineering.** Discussion followed on the fact that the youth and Recreation grant was applied for after the Spark grant and there is a crossover in the projects as the same things were asked for from both. Dave mentioned that possibly Erin should ask the Youth and Rec committee if because we were informed after we received the grant the SPARK Grant was approved would allow us to use the money to fix up the office building, Erin said she would ask Lynn the process and report back.

- d) Youth and Rec Grant Update – Due to asking the Committee for a change in the application Erin will not purchase the kayak launch or Moby mat at this time.
- e) MDNR Trust application Update – Erin has met with Lynn twice and Beaver Lake Managers Earl and Marsha, Jesse Osmer, and Robin LaLonde to complete the application in time for the resolution to be sent to the Full Board of Commissioners on Tuesday the 26<sup>th</sup> for approval. While entering the information into the online application form Erin and Lynn determined that the application does not allow for any upgrades to the Office in this grant request, Erin and Lynn increased the line item of the site upgrades by the \$50,000 previously asked to upgrade the office. The application will be handed over to Commissioner John Kozlowski next Thursday for his input and signatures and will be finalized.

#### **BUDGET REVIEW/ADJUSTMENTS FOR 2024 – none at present**

#### **NEW BUSINESS**

1. CIP information – Erin and Keith ask that the CIPs that were not budgeted be re-evaluated this fall for next year. The picnic table lumber has been bought by Wes and Maintenance and is being assembled.
2. House issues/solutions – Erin reported that the mold samples were picked up by Tim and mailed out on Monday, we are waiting on the results. Wes stated that the insurance adjuster will be at the manager's house on Wednesday the 27<sup>th</sup> with him to see if there is a coverable occurrence, he also let the committee know that there will be a \$5000 deductible if the issue is covered. **Motion by Kurt and supported by Dave to have Wes call local mold specialists to find out the next steps to remove any mold.** Further discussion on what the issue may be. The chimney at the house has deteriorated to the extent that Marty Thompson (previous committee member) told the managers last fall to not use the fireplace until fixed. Wes and his department have been out to the house 3 times since last March trying to fix any issues around the chimney causing leaks. Currently, there is a tarp over the chimney since last fall in hopes of fixing it when the weather permits. Also discussed were the electrical and heating issues, and water lines.
3. Meeting place change for April- Erin reminded the committee that the April meeting will be held at the office of the Sunken Lake Campground.
4. Meeting date changes for 2024 – Erin has added the new meeting dates for 2024 in the packet. The changes are due to Robin LaLonde having previous work responsibilities on Wednesday afternoons.
5. 2024 Signs Used in Park – Erin included in today's packet the forms she will be using in the park in regard to smoking, vaping, marijuana, emergency numbers, and store hours.
6. Friends of Sunken Lake – Geraldine Mulka, Friends of Sunken Lake Rep made the board aware that the Friends of Sunken Lake are trying to obtain a 50/50 raffle license to use for their events in the park, to move forward they will need a letter allowing them to apply for this license. Geraldine also discussed that the Friends have updated the building called the cookhouse in the park to be allowed temporary food licenses for their events in the park, this is not a full food license and does not license the building

but just Geraldine and the Friends. Any activities that the county or managers have will have to be licensed through the health department themselves before the event. **Motion by Kurt and supported by Dave to have a letter from Geraldine submitted to the commissioner's office determining the legality of allowing the Friends to operate with a 50/50 license in the park.**

**ADJOURNMENT**

Moved by Dave and supported by Kurt Pratel. Motion carried. The meeting adjourned at 2:10 p.m.

Respectfully submitted,



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Dave Guthrie, Sunken Lake Committee Member  
ef

**\*Next meeting: Thursday, April 18, 2024, at 1:00 p.m. @ Sunken Lake Campground Office**



**Alpena County Parks & Recreation Commission  
Sunken Lake Park Committee**

**2024 Meeting Dates**

January 24

February 21

March 21

April 18

May 30\*

June 20

July 18

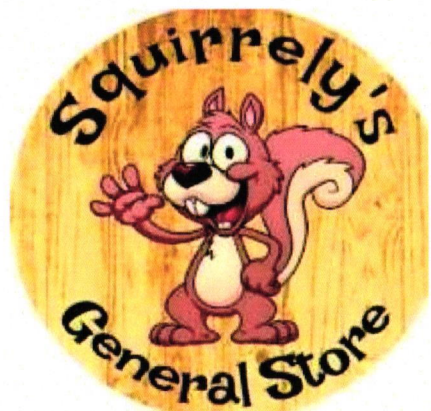
August 29\*

September 19

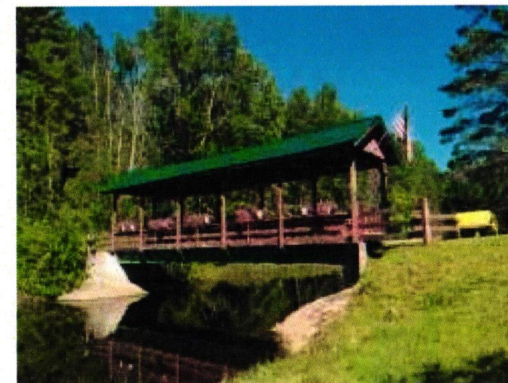
October 17

November 21  
(Thanksgiving November 28)

Alpena County Sunken Lake Park Committee meetings will be held the third Thursday of the month at 1:00 p.m. in the Howard Male Conference Room unless otherwise noted\*



## Sunken Lake Campground



~~ Store/Office Hours May to 1<sup>st</sup> Weekend in September~~

**Monday- Thursday**                      10 am to 5 pm

**Friday-Saturday**                      10 am to 4 pm

**& 8 pm to 10 pm**

**Sunday**                                      4 pm to 8 pm

\*\*\*\*\*This may not always be possible because of staffing, our personal schedules or park responsibilities. \*\*\*\*

# Emergency Numbers

# 911

Address    Sunken Lake Park/Campground  
              14600 Fletcher Park Road  
              Posen, Mi 49776

Office    989-379-3055

Cell        989-590-8159

Keith Felax, Manager    989-884-1860

Erin Felax, Manager    904-254-8426

Phones are located at the Office, Manager House  
or the Camp Hosts (on lots 7 and 33) can assist you



Alpena County is concerned about the effect that vaping, e-cigarettes, smoking, and secondhand smoke inhalation can have on its employees and clients. Vaping, E-cigarettes, and Smoking in the office, client areas, and restrooms is prohibited.





**Please Be Advised,**  
**This Park is a public place, the use of**  
**Marijuana is prohibited and subject to**  
**removal from the Park.**

**MICHIGAN REGULATION AND TAXATION OF MARIJUANA ACT (EXCERPT)**  
**Initiated Law 1 of 2018**

**333.27954 Scope of act; unauthorized activities with marijuana and marijuana accessories; limitations; application of privileges, rights, immunities, and defenses under other marijuana laws; employer rights; property owner rights.**

**Section 4**

**1. This act does not authorize:**

- (a) operating, navigating, or being in physical control of any motor vehicle, aircraft, snowmobile, off-road recreational vehicle, or motorboat while under the influence of marijuana.
- (e) consuming marijuana in a public place or smoking marijuana where prohibited by the person who owns, occupies, or manages the property, except for purposes of this subdivision a public place does not include an area designated for consumption within a municipality that has authorized consumption in designated areas that are not accessible to persons under 21 years of age