

Sunken Lake Park Committee Meeting Minutes

Thursday, April 18, 2024, at 1:00 p.m.

Sunken Lake Park Office

COMMITTEE MEMBERS

Chuck LeFebvre - present

Dave Guthrie - present

MANAGERS

Erin Felax - present

Keith Felax - present

CALL MEETING TO ORDER @ 1:04 pm by Chuck LeFebvre

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL – Chuck LeFebvre, Dave Guthrie

Public comment – Bonnie Krajniak, a Long Rapids resident and previous committee member is present to discuss the manager's housing situation and ask if the new trailer has arrived. Mrs. Krajniak also asked what was being done to fix the Manager's House as she feels this has been an ongoing issue that has been going for far too long.

OLD BUSINESS

a) **Camp Spot Update** – Erin reported that Campspot is working well, we are at about 34% occupancy in reservations with about \$60,000 in revenue in reservations currently. The Clover Connect issue has been solved and the equipment is up and running for the season, with the help of Marsha from Beaver Lake

b) **Camp Host Update** – Erin reported that we have Fred Huebert's ID badge printed and Erin will pick it up from Jennifer in the next few days. Dan Waterman was approved by the Parks and Recreation Board at the last meeting, after discussion with the Committee it was suggested that we accept and move up to the Parks and Recreation Board Mr. Joe Rings application and to use Mr. Huebert and Mr. Rings as camp hosts for the 2024 season.

c) **Internet charge, who it is given to, monthly password change**- Erin reminded the committee that last fall during a committee meeting she had asked if we could give out the password to Starlink internet and what that charge would be. Having the Starlink in the park last fall Erin realized that it would not cover the entire campground and would be unfair to let some campers use it and others not able to. We were contacted by Presque Isle Electric early this Spring and they plan to be in our area with fiber optic internet fall of 2024. With the fiber optic connections in the Day Use, Managers House, and Main Campground all campers will have access to the WIFI. The committee recommends that we wait to release internet passwords until Presque Isle has installed the fiber optic cable, high-speed internet.

d) **Maintenance help with Y & R Grant** – Erin has contacted Wes with the need for help to build and install the ADA kayak launch platform and dock from the shore to this platform through a Maintenance ticket. When confirming with Wes the need to have this done this summer, he conveyed that he had no knowledge that his department was involved in this project and that they are spread very thinly. Wes asked if we had determined the specifications needed for this platform and approach to the launch and Erin explained that she had not. Erin will investigate the regulations, sizes, and ADA requirements and

follow up with Wes. If Maintenance is not able to assist with this project the committee will have to decide on a different route.

e) **A Water Leak Site Update needs to be done before opening** – Keith reports that Wes was unable to help with this issue and he would be happy to investigate the issue, he will come back to the committee with his findings and have it fixed before the season opening.

f) **Camper/ House Updates** – Erin reports that she has been in contact with Kevin Osbourne and Robin Lalonde and that the new camper is being obtained from Brenda and Gerald Fournier. Patrick Martin from the fairgrounds has graciously volunteered to move the camper to Sunken Lake Park as soon as it is ready. Motion by Chuck LeFebvre and support from Dave Guthrie to take up to the Parks and Recreation Board the need for hiring a licensed contractor to evaluate the Managers House top to bottom and come back to the Parks Board with the findings and costs of each item needed to bring the home up to safety and building code. Erin will contact Lynn Bunting in the Commissioner's office and ask that the issue be added to the next agenda as an action item.

g) **Spark Update with Huron Engineering** – Before this meeting Huron Engineering came out to the park to do a walk-through on the Spark Grant upgrades. Dave Guthrie and Keith along with Becky Rivard and Mark Herman walked the property assessing where the trails would be appropriate. Becky Rivard reports that the contracting firm from Huron Engineering's RFP will come to the park in the next few weeks to do a more thorough survey and she will report back to Kevin Osbourne, board chair and the project contact with the county.

2024 BUDGET ADJUSTMENTS

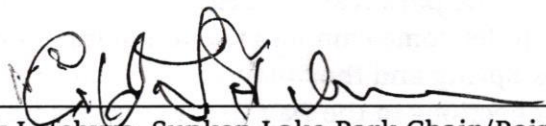
a) Any budget adjustments are needed. – No adjustments are needed currently.

NEW BUSINESS

1. Long Lake Manager/ Park Update – As of today Erin has logged in over 200 miles and 60 hours of manager help at Long Lake Park as the temporary manager. Erin will report to Parks and Recreation on Wednesday, at the Special Meeting of Parks and Recreation, on her then-current hours and mileage.

Motion by Chuck Lefebvre and support from Dave Guthrie to adjourn, Motion passed adjourned at 1:40 p.m.

Respectfully submitted



Chuck Lefebvre, Sunken Lake Park Chair/Point Person
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***Next Meeting: Thursday, May 23rd, 2024, at 1:00 p.m. in the Howard Male Conference Room**