

**Sunken Lake Park Committee  
Meeting Minutes  
Thursday, January 25, 2024 at 1:00 p.m.  
Howard C. Male Conference Room**

The Sunken Lake Park Committee met on Thursday, January 25, 2024 at 1:00 p.m. at the Howard C. Male Conference Room.

Sunken Lake Park Committee members in attendance were Robin Lalonde, Kevin Osbourne (Temporary assignment) and Chuck LeFebvre. Managers: Erin Felax, Keith Felax (excused for employment).

**CALL TO ORDER**

Chair Chuck LeFebvre called the Sunken Lake Park Committee meeting to order at 1:02 p.m.

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**ROLL CALL:** Chuck LeFebvre, Robin Lalonde, and Kevin Osbourne present.

**PARK CO-MANAGERS REPORT** – discussed later in agenda.

**OLD BUSINESS:**

- a) **Camp Spot Update-** Erin brought to the board that Camp Spot has been working well, Occupancy is already at about 32% in comparison to ending last year at about 48%. The Clover equipment is still not functional and possibly may not even be necessary; will be discussed more at the Managers Meeting on Tuesday.
- b) **Spark Grant RFP update** – On Monday January 22<sup>nd</sup> a meeting was held at noon in the Howard Male Conference Room, in attendance were Kevin Osbourne, Parks and Recreation Chair; Chuck LeFebvre, Sunken Lake Committee Member; and Erin Felax, Sunken Lake Park Co-Manager. After discrepancies in the time of the start of the meeting (12 or 1 pm), Chuck was excused for a 1 pm appointment. Kevin Osbourne and Erin Felax opened the single RFP submitted to review.
- c) **Youth and Rec Grant update** -Erin explained that to start the process of this grant she would need approval from this committee to bring before the Parks and Recreation Board the purchase of the Mobility Mat and the Parts of the Kayak Launch through approved companies and having these items ready for when maintenance could schedule the building of the dock that will include the kayak launch. If the individual pieces are not over the \$5,000 threshold for bidding Erin asks that the items be purchased from the companies presented to the Youth and Recreation Grant Committee. (See attached) Motion by Kevin Osbourne with support from Robin Lalonde to add this to the Parks and Recreation Board in February. Motion carried. Motion by Robin Lalonde and support from Chuck LeFebvre to allow CoManager Erin Felax to attain bids and present at the next Committee meeting, if it is determined that the Mobility Mat or the Kayak Launch will need bids acquired. Motion carried.
- d) **Manager House Roof and Furnace Update-** With some board and committee assignment changes Erin wanted to bring everyone up to speed that the Manager's house has 3 deteriorated chimneys and a leaking roof, currently tarped to prevent more damage; a new roof or extensive repair is needed in 2024. Also, after the furnace repairs were done last fall it was deemed that the current furnace is not worth



more repair, so we will make do until next fall; two estimates were obtained and Wes Wilder has these for review.

#### **BUDGET REVIEW/ADJUSTMENTS FOR 2024**

- GFL bill from 2023/2024 – an October 2023 GFL bill resurfaced for \$395 saying it was not paid for. This was paid again in January 2024 due to an account misappropriation. After many discussions, it was resolved between Cindy and GFL representative. Erin asks that Sunken Lake Park not be billed a second time from her budget (once in 2023 and once in 2024) Robin said she would also make sure with Cindy.
- A Propane Plus statement was mailed to the Commissioner's office, Lynn called and explained that we cannot pay off a statement and asked that an invoice be sent to be paid. It still has not been sent as of 1-24-2024, Chuck will investigate it.

#### **NEW BUSINESS**

1. Marty Thomson's position update – Discussion that Robin Lalonde will be replacing Mr. Thomson on the Sunken Lake Park Committee, and that Parks Chair Kevin Osbourne will temporarily sit on the Committee until a new person is found, interviewed, and accepted by the Parks Board. Lynn Bunting informed Erin on Wednesday that a candidate has applied.
2. Capital Improvements for 2024 not budgeted as approved. - When the previous County Administrator was readying for her departure, it was noted that the 3 Capital Improvement Projects were either not budgeted or not fully budgeted. Lynn has noted that \$2,500 was budgeted for the quick connect forks for the tractor and that \$2,500 was also set aside for the new picnic tables to be purchased/assembled in the new Rustic sites; both items are to come out of GL#208-758-933-000 which was budgeted for only \$5,000 total. The necessary tree work was not noted in the 2024 budget, which was \$5,000 including stump removal and dead fall trees.
3. Star link password cost and possibilities (Legalities) – It has been asked by a couple of the seasonals and many of the "weekenders" if we will at some point have WIFI available in the campground for use or purchase. Discussion on whether the Star link unit can handle more users, Kevin also has a Star link unit and feels it should be able to hold the additional users. As for charging a fee, Robin will ask other Campgrounds not in the County's employ if they charge for WIFI use. It was agreed that it would be a good selling point for reservations of work-from-home campers who may not come to the park if the service isn't good enough for their needs. Further discussion at the next meeting will be discussed after more information is obtained.
4. Is Egle Permit for the beach project needed? – Erin has started the process of finding out what is needed for permits to improve the beach and swimming area at the park. She has contacted the local health department, EGLE, and a specialty unit in the EGLE WRD Land and Water Interface Permitting Unit. More updates at the next meeting.
5. Site #32 Cancelled seasonal – Erin will be leaving this as a regular site now.
6. New tent site pricing? When the new tent-only site is made in the park Erin wanted guidance if a new cost would need to be implemented or if the current regular hook-up rate would be fine as the site has power and water if the campers wanted. (Named T1), Also discussed was if because this new site is over the septic field would a firepit be wise or if a raised firepit would be best. All members thought contacting the local health department would be best for guidance on the correct route. When getting this information Erin will ask for a layout of the field for Campground records and share it with the committee.

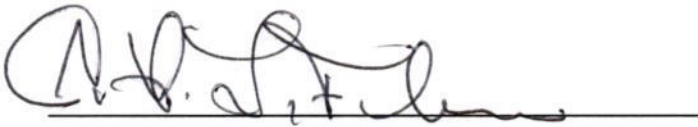
It should be noted that this site will be fenced in to not have any campers who think they can park ON the site; they will have designated parking across the road approximately 6-8 feet away.

7. Waterfront seasonals (Long Lake has for \$3,000 each) – Approved in 2023 was new pricing for Long Lake Campground to have Seasonal Lake Lots available, Erin didn't know if this would be at all Parks or not, and felt we are small enough that it's not needed unless required.
8. 2024 Check-in Packet (attached) Erin would like approval to move this Packet up to Full Board for approval of use this season. The committee was ok with that and said it looked nice and informative.

#### **ADJOURNMENT**

Moved by Kevin Osbourne and supported by Chuck LeFebvre. Motion carried. The meeting adjourned at 2:25 p.m. Motion carried.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'C. LeFebvre', written over a horizontal line.

Chuck LeFebvre, Sunken Lake Committee Member

ef

\*Next meeting: Wednesday, February 21, 2024, at 1:00 p.m. in the Howard Male Conference Room





# **Information Packet**

## **2024 Camping Season**

### **Sunken Lake Campground**



14600 Fletcher Park Rd Posen, MI 49776

(989) 379-3055

[sunkenlake@alpencounty.org](mailto:sunkenlake@alpencounty.org)

<https://www.campspot.com/book/sunken-lake-park>



## 2024 Seasonal Information

Dear Camper,

Welcome to Sunken Lake Campground! We are pleased to welcome you to our campground as a camper. Please review the seasonal information below and if you have any additional questions, stop in the office. We would be happy to meet with you and answer all your questions.

The 2024 season begins at 9:00 am on May 15, 2024 and ends on October 15, 2024 at 3:00 pm.

Seasonal sites are rented to one family only and are non-transferable. Our definition of a family is: two adults from the same address and their unmarried children living at home. An adult member of your site must be present while your site is in use; this does not include your adult children. For your convenience, you can include an extra "live-in" adult on your seasonal site or child (ages 5-17). Adult campers must always supervise their children and guests. Please speak to the manager to discuss your specific needs regarding your family.

### Visitors

You are welcome to have guests. They must register to visit for the day or overnight in the office upon arrival. Overnight visitors must sleep in your trailer or a tent. As a reminder, all visitors' cars must remain in the free visitor parking lot. Another parking option is for the visitor to park on your campsite keeping in mind only (2) cars are allowed on each site you have rented, NOT OTHER SITES.

### Campground Access

Campground access will be granted as soon as the paperwork is 100% complete, the campsite fee is paid in full and proof of rabies vaccination for any dogs listed to a seasonal site is turned in after May 1, 2024. Two (2) registered seasonal cars are permitted on the site at one time. **Cars must park on their campsite.**

Again, if you do not plan on renewing as a seasonal camper for the 2025 camping season, please let us know by August 1, 2024. If you would like to reserve your same seasonal site for the 2025 season, a deposit of \$150 is required by August 1, 2024. **Sites without a deposit by August 1, 2024 will be considered available for rent for the 2025 camping season** and will be rented on a first-come, first-served basis.

The balance is due May 1, 2025.

Winter storage is available on-site for \$185.00. We need to receive a completed Winter Storage Form and your storage payment by Labor Day. You are required to secure and maintain insurance for liability and comprehensive coverage for your trailer.

### Payment Schedule

Due Date	Payment Amount	Description
August 1, 2024	\$150.00	Deposit
May 1, 2025	Balance	2 weeks before opening Day of Camping

- You are welcome to make additional payments at any time before the opening day of our camping season through the online website.

Thank you very much for choosing Sunken Lake Campground.

Sincerely,

Keith and Erin (managers)

# Sunken Lake Campground 2024 Activities

Clean Up Weekend

**May 3<sup>rd</sup>-5<sup>th</sup>**

(Free Camping in exchange for help with cleaning up and getting park ready for season) Call Park for details.

Park Clean Up w/Camp Hosts

**May 1-11<sup>th</sup>**

Official Start of the camping season

**May 15<sup>th</sup>**

Father's Day Kids Fishing Tournament

**June 16<sup>th</sup>**

Memorial Weekend

**May 27<sup>th</sup> – 28<sup>th</sup>**

Independence Day Celebration

**July 3<sup>rd</sup>- 6<sup>th</sup>**

Christmas in July Weekend

**July 18<sup>th</sup> – 20<sup>th</sup>**

Labor Day Weekend

**August 30<sup>th</sup> – Sept 1<sup>st</sup>**

Halloween Weekend

**October 3<sup>rd</sup> - 5<sup>th</sup>**

Fall Clean Up/ Winter storage weekend\*\*\* **October 17<sup>th</sup>-19<sup>th</sup>**

October 17<sup>th</sup> – 19<sup>th</sup> \*\*\*Free Camping is available in exchange for help with cleaning up and getting park ready for winter season. Call Park for details\*\*\*

**Most Saturdays throughout the season (May 17<sup>th</sup>- Sept 6<sup>th</sup>)**

12– 2 p.m. Kids Activities in the park, each week will feature a craft, a game or a science/ learning activity. Meet at the office



**Garbage Pickup** ~~ is done nightly – usually between 6:30-8:30 pm. Please bag your trash and leave by the edge of the road for pickup. Please be sure to clean up your site including wrappers, cigarette butts, cans etc.

**Can/Bottle Donations** ~~if you would like to donate cans or bottles to the fundraiser fund to help support events and fun projects for the kids each weekend, please leave them near the road next to your garbage. We thank you for your donations!

**Pets** ~~ We all love our fur babies. Please, just be sure to follow the pet rules included in this welcome packet and clean up after your pets.

**Store/Office**~~ We generally try to keep the store open from approximately

**Monday- Thursday 10 am to 5 pm**

**Friday-Saturday 10 am to 4 pm & 8pm to 10 pm**

**Sunday 4pm to 8pm**

\*\*\*\*\*This **may not** always be possible because of staffing, our personal schedules or park responsibilities.\*\*\*\*\*

**Bikes, Paddle Boats, Fishing boat, Kayaks, and Canoe rentals** are available, free of charge to use ~~please see the park managers if you are interested. There must be a adult to sign rental contract and agree to cost for loss or damages.

**Lost and found**~~ there is a lost and found box in the office should you lose any items.

**Satisfaction Survey**~~ There will be a box in the office to put them in! Thank You for your input, we appreciate the feedback.

## **Alpena County Parks Campground Fees for 2024**

### **Sunken Lake Park**

The Alpena County Parks and Recreation Commission oversee all of the County parks including Beaver Lake Park, Long Lake Park and Sunken Lake Park. The camping rates are reviewed, regulated and adjusted as needed by the Parks and Recreation Commission on an annual basis.

**Camping Fees per Night:**

Rustic lots no power or water	\$28.00
Regular Lots power and/or water	\$33.00
Lakefront lots power and/or water	\$38.00

**Extended Rates:**

Weekly Regular lot	- \$196.00
Seasonal Rustic lot - no power or water	\$1,000.00 (discount does not apply)
Monthly Regular lot - power and/or water	\$655.00
Seasonal Regular lot - power and/or water	\$1750.00*

**\*\*We do not have a sewer hookup at our campground but we do have a free dump station on site or honey wagon service (fee) \*\***

**\*\$100.00 discount given to Alpena County residents on the seasonal rate only. Must show proof of being an Alpena County resident. Payment of \$150.00 is due at the time of the reservation, with the balance due within 2 weeks before arrival for seasonal and monthly rentals.**

**Boat Launching:**

Daily Launch	\$ 5.00
Seasonal Launch	\$32.00
Commercial Boat Launch	\$265

**Other Fees:**

Shower (non-camper)	\$5.00
Pavilion or game room@ Rental (daily)	\$ 80.00
Dumping Station (non-camper)	\$ 10.00
Disposal of refuse (non-camper) per bag	\$5.00
Winter Storage rate	\$185.00
Online Booking Fee	\$5.00

Camping facilities available from **May 15 until October 15** annually. Reservations are accepted after **January 2** each year and require a deposit of one (1) night's stay, to be paid in advance. Holiday weekends require a deposit of two (2) night's stay, to be paid in advance. Seasonal reservations can be accepted anytime for the current or future camping season.

**All reservations require a minimum of a one-night deposit, with a two-night deposit required for all holiday stays. Alpena County has a no refund policy. If a cancellation becomes necessary, any deposits may be applied toward a future stay within the same camping season.**

**\*\*Seasonal Campers (Alpena County Residents Only) - Veterans or a Seniors Discount (age 65+) of \$50, but cannot take both discounts, and need to show proof when signing in at the Parks Office.**



## Honey Wagon Service Information

In order to serve you better, here are some helpful hints regarding our Honey Wagon Services:

1. Sign-ups must be scheduled at least 24 hours prior to the pump-out day to avoid an emergency pump-out fee. An emergency pump-out fee will be incurred on non-scheduled days.
2. The pump-out schedule can be found in the activity sheet or you can ask in the office.
3. The fee is for emptying one black waste tank. Additional fees are applied for two black waste tanks. If you have more than one tank, please inform the office which tanks are to be pumped.
4. Dumping grey water is also a service we also provide. Never put septic in grey water disposal.
5. No fuss flush, or other like rinsing systems, will not be used at any time by our maintenance team.
6. We will remove whatever waste flows out of your black water pipe. To maintain a good flow of waste we recommend:
  - a. Use of proper non-formaldehyde chemical
  - b. RV-specific toilet paper
  - c. Proper amounts of water (LOTS)
  - d. Please provide a safe path for service people to pump out your tank (free of obstacles, wires, vehicles, etc.)
7. Pricing is as follows:
  - a. Regular pump- \$23.00
  - b. Two tank pump- \$35.00
  - c. Three Tank- \$50.00
  - c. Emergency pump- add \$37.00 (less than 24 hrs notice)
  - e. Holiday Emergency pump- add \$45.00 (Memorial Day Weekend, 4th of July Weekend, Labor Day Weekend, Halloween Weekend)
8. If you use a blue-boy tank instead of the Honey Wagon Service, the blue-boy tanks can remain connected and must always have tightly sealed caps.



For your convenience, Squirrleys General Store @ Sunken Lake Campground provides many services and items to enhance your camping experience. Below are some of the most popular services. Please inquire if there is something you'd like that is not on our list.

1. We offer campfire wood available in an array of sizes, ranging from a single bundle to a tractor bucket load of wood. Please see the office for details and pricing.
2. We have bike rentals, while these do not cost a fee, we ask that an adult sign a waiver stating that they are responsible for the return of said bike or pay to replace it.

As with our bike rentals, we also have peddle boats, canoe, fishing boat, 1 man pontoon, and kayaks. while these do not cost a fee, we ask that an adult sign a waiver stating that they are responsible for the return of said equipment or pay to replace it. All watercraft items are required to come with life vests and they **MUST** be worn

## **VISITOR POLICY**

Who is considered a visitor?

- A visitor is anyone who is not registered to a site at check in or listed on the seasonal agreement (2 adults living at the same address and any unmarried children living at home).
- Please inform all visitors to check into the office and register upon arrival. They can use their own camping equipment such as an additional tent only if there isn't another tent on the site.
- All visitors must sign in. A parent/guardian signature is required for visitors under the age of 18.

**\*\*\*\* Remember all Park rules pertain to ANY VISITOR you allow at your site.**

- Visitors may park for free in the visitor lot. All cars are subject to being towed at the owners' expense if not in visitor parking or cause traffic flow issues.

**Can visitors drive into the campground and park on my site?**

- Yes. Please note that the visitor's vehicle must fit onto your site (maximum of 2) and cannot impede on any other site or roadway area. **All visitors must check into the office**
- If a visitor is handicapped, they will be able to park on your site but must have their handicap tag visible and notify the office at check-in.
- If a visitor needs to drive in to unload etc. they must check in at the office and any visitor whose car remains in the campground longer than 20 minutes will be subject to towing at owner's expense.
- Please note: Any unregistered visitors or cars are subject to towing at the owners' expense.

**Can visitors bring pets?**

- Unfortunately, no.

## **PET POLICY**

- All pets should be registered on your Seasonal site with current rabies vaccination information on file for the current camping year in the office.

- Although seasonal camper's pets are welcome at Sunken Lake Campground, we ask that your visitors do not bring their pets.
- Please secure pets on your sites with a short leash (less than 6ft) or durable chain/rope for their safety.
- Please note: pets that create a disturbance or are considered a nuisance by the Campground Managers may be asked to leave.
- To ensure a positive camping experience for everyone, Sunken Lake Campground does have the right to limit the number of pets per site.
- We welcome you to walk your pets through the campground but ask them to be on a leash (less than 6ft) and be walked by an adult, over 18, not children, to avoid any injury.
- To help keep our campground beautiful, please pick up after your pets. Pooper scooper bags are available at the campground office for your convenience.
- For health reasons, pets are not allowed in the Office, Playground, Pavilion, Beach, or Bathrooms.
- If your pet bites a person, is deemed vicious, or in some cases bites another dog, **they will be removed from the premises permanently**



## Alpena County Parks Ordinance

An ordinance to establish rules and regulations for Alpena County parks and park facilities, to establish violations of those rules and regulations as municipal civil infraction violations, to establish penalties therefore, and to provide for the enforcement thereof.

THE COUNTY OF ALPENa, STATE OF MICHIGAN, ORDAINS:

### Section I. PURPOSE

The purpose of this Ordinance is to establish rules and regulations for parks and park facilities under the jurisdiction of the Alpena County Board of Commissioners and the Alpena Parks and Recreation Commission, as permitted by MCLA 46.11, as amended and MCL 46.351(4) et seq; to further provide that violations of such rules and regulations shall be misdemeanors; to provide penalties for the violation thereof; and to further authorize the enforcement of said ordinance by

employees of the Alpena County, Alpena County Parks and Recreation and by deputies of the Alpena County Sheriffs Office or other law enforcement officers.

### Section 2. RULES AND REGULATIONS

The Alpena County Board of Commissioners adopts the following rules and regulations for the use,

protection, management and preservation of parks and park facilities owned and operated by Alpena County.

### Section 3. DEFINITIONS

"**Commissioners**" shall mean the Alpena County Parks and Recreation Commission.

"**County**" shall mean the County of Alpena

"**Park Property**" shall mean all lands, waters, and property administered by the Alpena County Parks and Recreation Commission/department as park areas.

"**Director**" shall mean the Parks and Recreation Commission Chair, County Administrator, County Maintenance Superintendent, or Parks Director.

"**Designee**" shall mean Maintenance Supervisor, Parks Manager, or other County staff as designated by the Commissioners or Director.

"**Person**" shall mean individuals, male or female, singular or plural, or any group or gathering of individuals.

"**Camping**" shall mean the establishment of overnight lodging or a sleeping site for any person on the ground or in any other manner, or in any sleeping bag, tent, hammock, trailer, vehicle camper, motor vehicle, boat, or in any other conveyance erected, parked, or placed on County Park premises.

"**Written Permission**" shall mean a park permit, a written note, email, or letter signed by the Director or designee. Written permission for an exception to a rule will be issued in special circumstances or for the benefit of the County or the parks in general only.



**"Posting"** shall mean the display of a sign or other device which is of size, shape, and wording as to convey a clear message to reasonable people.

#### 4. PARK HOURS AND PUBLIC USE

1. No person shall:

- a. Enter a County Park Property except during park hours unless prior permission is obtained from the County or its Designee.
- b. Willfully remain on County Park Property outside of park hours unless prior written permission is obtained from the County or its Designee.
- c. Re-enter County Park Property once expelled for reason of rule violation for a period of time determined by the County or its Designee.
- d. Enter or use a County Park or portion thereof which has been closed by the County or its designee and posted as such.
- e. Any person may only use specific areas or facilities within County Park Property to the exclusion of others by making application per established County procedures and being granted a permit by the County or its designee.

2. Park hours are as follows:

- a. 8:00 a.m. - 10:00 p.m. from May 15 through October 15;  
Long Lake Park, Beaver Lake Park and Sunken Lake Park are closed October 16-May 14; Or as posted.

#### Section 5. FEES AND CHARGES

1. No person, while on County Park Property, shall:

- a. Use any facility, land, area, or service for which a fee or charge has been established by the County without payment of such fee unless prior written permission has been obtained.
- b. Fail to display or affix a valid permit in the manner established by the County when entering or using a County Park Property requiring such a permit.

#### Section 6: CAMPING

1. No person, while on County park property, shall:

- a. Engage in the activity of camping unless prior written permission is obtained from the County or its Designee.
- b. Establish a camp or other lodging place, or erect a tent, shelter, shack\ or other temporary lodging in any County park, or to remain in any County park overnight or any time outside the posted hours of operation, unless authorized to do so by written permit from the Parks Department.
- c. Be issued a camping permit in any County park unless 18 or older, or, accompanied by a parent or legal guardian or other adult authorized by a parent or legal guardian.

- d. Make, cause, or create any noise or disturbance which is a hindrance to the peace and quiet of a campground between the hours of 0:00 p.m. and 8:00 a.m.
  - e. Wash dishes at pumps, sinks, or drinking fountains, or in tubs or other vessels carried into County park service buildings or restrooms.
  - f. Fail to clean campsites daily, disposing of litter, trash and garbage in the appropriate containers.
  - g. Discharge sewage, grey water, wastewater or other wastes except in designated containers, without overflow, and into sanitary dumping stations.
  - h. Remove or transport hot or tempered water from County park service buildings or restrooms for use at another location.
  - i. Occupy a campsite for which she or he does not have a permit from the Director and/or Designee, or to occupy a campsite beyond 1:00 p.m. on the last day of said permit.
  - j. Sublease or transfer camping permit to any other person.
  - k. Occupy a campsite with more than one accepted, major camping unit: motorhome, travel trailer, popup camper, truck camper, van, etc.; or more than two tents. One tent will be permitted along with one major camping unit.
  - l. Have more than two motorized vehicles permitted per campsite.
  - m. Have more than eight persons, with four adults permitted per campsite.
  - n. Allow visitors to park in campsites. Visitors must park in the designated visitor's parking lot, and must leave during park curfew hours: 10:00 pm-8:00am.
2. A party member of each camping party shall register for the campsite, list the names of all members of the party and will be responsible for the conduct of party members and visitors to the campsite.
3. Extensions to camp permits must be obtained before 10:00am on the date the camp permit expires.

## Section 7. SWIMMING

1. No person, while on County park property, shall:
- a. Swim or wade in any lake, pond, or water, except to retrieve one's property or at such times and places provided by and designated for such purpose by the County.
  - b. Be allowed to bring any glass bottle or container into a swimming beach or sunbathing area.

## Section 8. FIRE

1. No person, while on County park property, shall:
- a. Build fires except in grills, fireplaces, fire rings, or other areas specifically provided and identified for that purpose.
  - b. Build a fire in a pedestal grill for any purpose other than cooking or use any fuel other than charcoal and lighter fluid in said grill.



- c. Leave a cooking fire or campfire unattended or fail to extinguish a cooking fire or campfire when not in use.
  - d. Smoke or use a tobacco product, e-cigarette, or similar device or substance in any beach area, including sand areas, grass areas, decks, overlooks, and other structures; or adjoining areas, as designated by signs.
  - e. Dispose of smoking waste or tobacco product waste in any beach area, including sand areas, grass areas, decks, overlooks, and other structures; or adjoining areas, as designated by signing.
2. Any person who willfully or negligently sets fire to any woods, prairies, or grounds of another may be convicted of a felony under the law of the State of Michigan, MCL §750.78.

## Section 9. PUBLIC CONDUCT

I. No person, while on County park property, shall:

- a. Commit, make, or engage in noisy, boisterous, disorderly, lewd, lascivious, or indecent conduct.
- b. Disturb the peace and quiet or good order of a park area; disturb another person or park neighbor.
- c. Make use of any sound amplification device, loudspeakers, audio devices, or car stereos which produce sound at a level that can be heard clearly 20 feet from the source bothers or annoys other park users, park neighbors, or in any other way disturbs the peace and order of a park area unless prior written permission is obtained from the County or its Designee as a part of/or separately from a facility reservation.
- d. Enter into a restroom intended for the opposite gender or enter into or remain in any restroom or on any County property for the purpose of committing any sexual act.
- e. Be present on any County park property with completely or partially exposed or visible genitals, pubic region, buttock, or completely exposed female breast.
- f. Be allowed to conduct or participate in any form of gambling or games of chance.
- g. Resist, obstruct, be abusive, or address in a profane or obscene manner any County Designee or Designee.
- h. Allow any Person under eight years of age to use, enter, or be in a playground or swimming beach area without the supervision of an adult.
- i. Travel on paths, trails, driveways, or other areas on a horse, bicycle, or any other conveyance at a speed that endangers any park visitor or may cause damage to County park property.
- j. Peddle or solicit business of any nature whatever; distribute handbills or other advertising matter; post unauthorized signs on any lands, waters, structures, or other County park property; or use County park property for the purpose of commercial operations unless prior written permission is obtained from the County or its

Designee.

k. Fire, discharge, or have in his or her possession any rocket, firecrackers, sparklers, torpedo, squib, floating sky lanterns, other fireworks, or any substance of an explosive or dangerous nature within or park property unless authorized by the Director or its Designee through an agreement or permit. Any agreement/permit issued hereunder shall not relieve a person from obtaining the necessary licenses as required by law from the local governing authority wherein the park is located. Use a park area, structure, play area, or amenity for a use other than its intended or designed use.

l. Conduct any activity, including an authorized use, in any manner that unduly threatens the safety of any individual or threatens to damage or harm County park property or the natural resources therein.

m. Trespass onto adjacent private property.

## Section 10. ALCOHOLIC BEVERAGES

1 The sale and/or free distribution of alcoholic beverages are prohibited on Commission property.

2. This rule does not prohibit individuals from consuming moderate amounts of alcoholic beverages from their own personal stock. It does, however, prohibit the sale and distribution of alcoholic beverages from "community" sources such as kegs, balls, ponies, etc. All beverages, whether alcoholic or otherwise, must be served in unbreakable containers in beach and waterfront areas.

## Section II. ANIMALS

1. No person, while on County Park Property, shall:

a. Bring into, have, or keep any dog in an area which has been designated or signed to prohibit dogs except for disability service dogs or on duty Police K9's, including County park beaches or buildings. Except for working dog guides, pets are prohibited from the day use areas of all parks except on designated walking trails.

b. Bring into, have, or keep any dog not on a physical leash six feet or less in length and under the immediate control of a competent person who shall remove and properly dispose of any waste produced by the animal immediately and completely.

c. Cause any animal or fowl to run at large.

d. Cause any dog or pet to enter any public building or to be upon any designated beach, youth playground, or picnic area except a trained and working guide/assistance dog.

e. Feed any waterfowl found in designated picnic and swimming areas.

f. Bring, drive, lead or carry any unlicensed dog or any other animal into a park; fail to display a valid dog license upon checking into a campground.

g. Bring onto County Park Property or be in possession of any animal that is vicious or



dangerous to park visitors or other animals. Said animals and owners may be removed from the park.

## Section 12. PRESERVATION OF PARK PROPERTY AND NATURAL FEATURES

I No person, while on County Park Property, shall:

- a. Destroy, injure, deface, disturb, remove, or befoul any part of a park area, building, sign, equipment, or other property therein; nor shall any tree, turf, grass, dune grass, flower, shrub, or any other plant, rock, or any other mineral, be removed, injured, or destroyed.
- b. Mark, paint, chalk, or in any way leave a permanent or temporary mark on any surface within County park property, including but not limited to trees, buildings, pavement, steps, railings, or signs unless prior written permission is obtained from the County or its Designee.
- c. Release animals, pets, or dispose of plants in a County park property without prior written consent of the County or its Designee.
- d. Fail to obey the printed or posted rules of a facility reservation whether the renter or attendee at the facility reservation, including but not limited to the prohibitions of moving furniture, use of staples or tacks, and littering, including the use of confetti.

## Section 13. SPECIAL PERMITS

1. No construction or maintenance shall be made above or beneath Commission property by and person without first obtaining written permission from the Commission authorizing such construction or maintenance and a permit specifying in detail the work to be done and the conditions to be fulfilled to the terms of such approval.
2. Notwithstanding, any of the provisions herein contained, the Commission may, upon written application, grant specific use permits for special uses when in the opinion of the Commission special consideration is warranted.

## Section 14. HUNTING, FISHING & TRAPPING

1. No person, while on County park property, shall remove, hunt, trap, wound, kill, molest, or in any other way harm any living thing, unless prior written permission is obtained from the County or its Designee.
2. Fishing on County park property shall be permitted in accordance with County park guidelines and the laws of the Department of Natural Resources of the State of Michigan in such areas designated by the County for such purposes. Fish cleaning will only be done in a designated fish cleaning area./station. The stations will be left clean. Any fish debris will be disposed of as posted.
3. No person, while on County Park property, shall fish from a swimming beach or be in possession of any fishing hooks or tackle while in a designated swimming beach area.

## Section 15. FIREARMS AND WEAPONS

- 1 . No person, while on County Park Property, shall:
2. Discharge or set of a pistol, rifle, shotgun, slingshot, or any other instrument which discharges a projectile by air, explosion, or any other force except for any deputy sheriff, police officer or other duly appointed law enforcement officer carrying out the duties and responsibilities of their position or by a person carrying a weapon in accordance with Michigan law and in the legal defense of human life unless prior written permission is obtained from the County or its Designee.
3. The possession of firearms shall be permitted on County Park Property in accordance with the laws of the State of Michigan.

#### Section 16. MOTOR VEHICLES

- 1 . No person, while on County Park Property, shall:
  - a. Operate a motor vehicle unless the vehicle is duly authorized and licensed for operation on public roads.
  - b. Operate a motor vehicle except on roads, parking lots, and other areas expressly designed and designated by the County for that purpose.
  - c. Operate a motor vehicle in any way which does not give right-of-way to pedestrians, bicyclists and equestrians; or endangers the safety of people or property.
  - d. Park or leave unattended any automobile, truck, bus, motor home, trailer, or any other similar device except in designated parking spaces or spaces assigned by a County Designee and during regular park hours.
  - e. Park or leave unattended any motor vehicle in a manner that blocks in another parked vehicle; blocks, restricts, or impedes the normal flow of traffic; where parking is prohibited; on or in a turf area, wetland, meadow, prairie, marsh, field woodland; for the purpose of washing or making any repairs or alterations except those of an emergency nature; or in such a way as to occupy more than one provided parking space.
  - f. Exceed posted speed limits or exceed a reasonable speed for given traffic conditions and special hazards, such as trail crossings, entrances to parking areas, hills, or curves.
  - g. Commit an act of property destruction with a motor vehicle or any other motorized device.
  - h. Operate a snowmobile, off-road vehicle, any motor-driven vehicle or any motorized device in any park area unless specifically designated for such purpose.
  - i. Park any vehicle in a County administered parking lot or space for a period exceeding the designated time limit as determined by the County and identified by posted signs noting the applicable time limitation.

#### Section 17. WATERCRAFT

- I . No person, while on County Park Property, shall:
  - a. Launch, navigate, or use any boat, canoe, jet ski, sailboard, raft or other similar



device upon any lake, pond, or watercourse except at such times and places provided by and designated for such purpose by the County.

- b. Enter a posted swim area with any boat, canoe, jet ski, sailboard, paddleboard, surfboard, or other similar device.
- c. Beach, moor, or store any boat, raft, canoe, jet ski, sailboard, or other similar device outside of regular park hours unless prior written permission is obtained from the County or its Designee.
- d. Operate a watercraft in a manner that damages or unreasonably disturbs the land, wildlife, or vegetative resources.
- e. Boat launch users must park their vehicles and/or trailers in the designated parking areas.

#### Section 18. BICYCLES, SKATEBOARDS, SCOOTERS, ROLLER-SKATES, OTHER DEVICES

No person, while on County Park Property shall use bicycles, skateboards, scooters, roller skates, and other similar devices on any surface except the park roadways, or between sunset and sunrise

#### Section 19. ORGANIZED ACTIVITIES, SPORTS, GAMES, AND HOBBIES

1. No person, while on County Park Property, shall:

- a. Engage in organized activities such as contests, shows, and exhibitions; organized sporting or musical events, children's day camp, parades, or any other activity to the exclusion of others, without prior written consent of the County or its Designee.
- b. Use or operate any amusement device while on County Park Property that would threaten the safety of any person or potentially damage park property; or would interfere, annoy, or bother the use and enjoyment of an area by others.
- c. Use or operate any remote-controlled airplane, helicopter, drone, car, boat, or similar device unless prior written permission is obtained from the County or its Designee.
- d. Launch, land, operate, or otherwise engage in the use of hot air balloons, parachutes, hang gliders, or other similar conveyances without obtaining prior written permission from the County or its Designee.
- e. Engage in the activities of sledding, skating, skiing, or other similar activities except in areas designated by the County.

#### Section 21. PENALTIES

1. In addition to any administrative penalty provided for herein, any person violating any provision of the above rules shall be guilty of a misdemeanor and upon conviction, therefore, shall be fined not more than \$100. Any person violating any portion of this

Ordinance may also be imprisoned in the County jail for a period not exceeding 90 days, at the discretion of the court.

2. Violation of the above rules gives the County the right to remove the responsible individual or group without any refund. Violators may also be subject to civil penalties and trespass.

## Section 22. ENFORCEMENT

1. Nothing in these rules and regulations shall:

a. Prohibit or hinder any County employee, designee, or any peace officer in performing their official duties.

**b. Prohibit the County, its Designee, or Designee from establishing any emergency rules required to protect the health, welfare, and safety of park visitors; to protect County Park Property; or to maintain order.**

c. Prevent other officers from carrying out their sworn duties within the County Park Properties or facilities as defined by the applicable laws of the State of Michigan and the United States or by the ordinances, resolutions, and policies of Alpena County, Michigan or in accord with any policing agreement approved by the Board.

## Section 23. CONFLICT WITH CRIMINAL LAWS

Nothing in this Section shall be construed to conflict, contravene, enlarge or reduce any criminal liability or responsibility, including fines imposed by a judge for any criminal offense under Michigan law.

## Section 24. SEVERABILITY

The phrases, sentences, sections, and provisions of this Section are severable and the finding that any portion hereof is unconstitutional or otherwise unenforceable shall not detract from or affect the enforceability of the remainder of this Ordinance.

## Section 25. REPEAL OF CONFLICTING ORDINANCES

All other Ordinances, part of ordinances, or amendments thereto, any of which are in conflict with the provisions of this Ordinance, are hereby repealed in their entirety to the extent of such conflict.

## Section 26. RENTALS

1. No person, while on County Park Property, shall:

a. Occupy or use a reserved facility when that facility is reserved by another person per established County procedures.

b. Hinder, interrupt, or interfere with any authorized use or any use for which a permit has been granted, including a permit that allows the use of County Park Property to the exclusion of others.

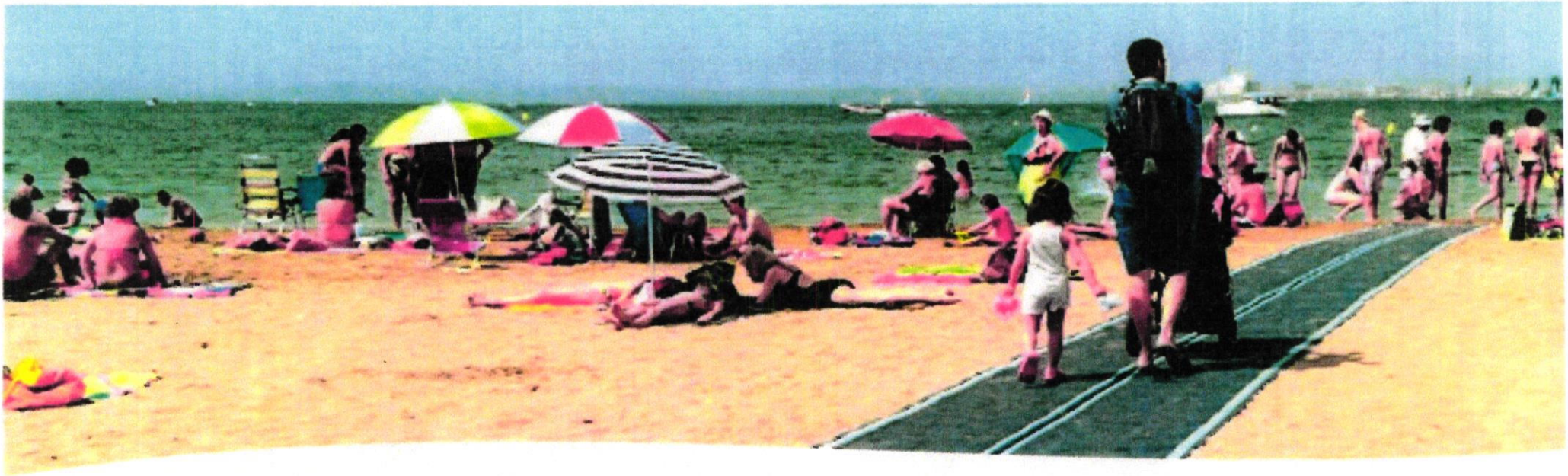


## Section 27. EFFECTIVE DATE

This Ordinance shall become effective on the date that both the Ordinance is published in a newspaper of general circulation in the County as provided by law and the rules are posted near each gate or principal entrance to the area or facility to which the rules apply is located, but not earlier than 9 days following adoption.

## Section 28 . AVAILABILITY

A copy of this Ordinance and any other rules or regulations shall be available at the main office of the Parks Commission and the Alpena County Clerk's Office. Actual knowledge of any of the provisions of this Ordinance or other Park Rule is not, however, a requirement to its effectiveness or enforcement of this Ordinance or the rules.



**Mobi-mat®**  
**portable pathways**

- specialize in providing beautiful, high quality, on trend Mobi-mat® ADA/ABA/AODA portable **nonslip roll-up Beach Access Mat™** **RecPath™** to parks, fishing peers, picnic areas, condos, hotels, coastal resorts **for people with disabilities, walkers and elderly visitors or parents with strollers.**





- The Mobi-mat® portable pathways are designed to accommodate a wide range of users, individuals of all abilities including people with mobility and visual impairments, people with disabilities or mobility challenges, the elderly, those using wheelchairs, mobility scooters or strollers and other groups with special access needs.
- Mobi-mat® RecPath range is made from 100% recycled materials and provides a firm, safe, cool and stable surface.
- ADA compliant
- Comfortable and safe
- Aesthetically pleasing
- Lightweight quick and easy installation
- Environmentally friendly
- Durable



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## Alpena County Youth & Recreation Millage Grant Application for 2024 Funding

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- <https://youtube/otNBPyx6rEo>







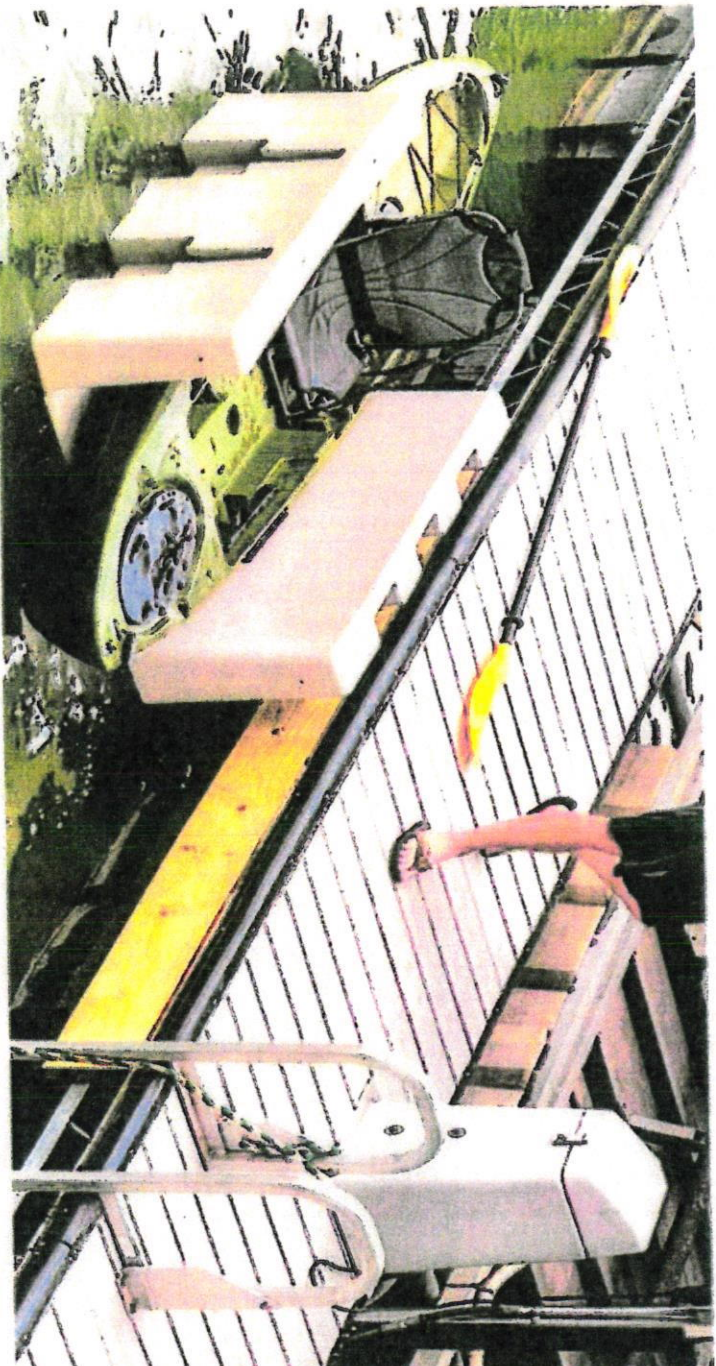
# ***Yakport Kayak Launch***







Alpena County Youth & Recreation Millage Grant Application for  
2024 Funding



• [https://youtu.be/1mAtcg3\\_aIU](https://youtu.be/1mAtcg3_aIU)







## Alpena County Youth & Recreation Millage Grant Application for 2024 Funding

- The focus of this project would be to increase the accessibility of the park to day users of all levels and abilities.
- The upgrades to our day use area would be two-fold.
- We would like to add an ADA compliant kayak launch to the day use area of the park to allow all people access to this great sport.
- With the addition of the kayak launch on the north end of the Thunder Bay River our residents would be thinking of our park as a destination spot to launch their kayaks, walk the trails and maybe take a minute to picnic in our day use area.
- The addition of new cement picnic tables, would give the residents a nice area to eat their meal.





## Budget Narrative

### Sunken Lake Park Day Use and Beach area Upgrades

#### Revenues

It is anticipated that the Parks and Recreation will be able to allocate \$10,000 from the parks fund balance and the \$10,000 in kind labor from Alpena County Maintenance for a total of \$45,000 with the Parks and Recreation grant allocation of \$25,000.

#### Expenses

We have had contact with the Alpena Community College Concrete Tech program, and they have said they will provide 1 table per semester for the parks and recreation. We have started discussion in the Parks and Recreation Board to offer a donation of \$500/ table to be given to the concrete tech program.

Concrete Tables, leveling, concrete pads (6)	\$8,000
Mobi Mat	\$3,000
Kayak Launch, dock system and installation	\$10,000
Design & engineering of beach area expansion	\$16,000
Project Permitting	\$3,000
Administration	\$5,000





Continued from page 1 under program/program information.

With more and more wheelchair, powerchair accessible activities in our park the addition of a Mobi Mat would also give our mobility restricted guests the opportunity to also come to our upgraded beach area and maneuver over the sand to take in a swim. The addition of a larger beach area would be a welcome spot for our day-use residents and campers as well.



