

BEAVER LAKE PARK COMMITTEE

MEETING MINUTES

March 25, 2024 at 4:30 p.m.

Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald Lucas, Pamela Kirchoff, John Kozlowski,  
Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT: Kevin Osbourne, Park Commission Chairman

Gerald Lucas called the meeting to order at 4:30 p.m.

**MANAGER MONTHLY REPORT – (attachment #1)**

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Deck Project

Manager Earl Martin reported he has spoken to Mr. Krentz who is going to come out and inspect the proposed area for the deck. Chair Lucas also advised that he and Tom Spaulding were planning to go to the park in the near future to shoot some grades and work with Manager Earl Martin to stake out proposed site.

Tree removal – Trees on lot 26 and lot 12 have been cut down.

Boat Launch - Parks & Rec Commission has approved up to \$2000 to proceed to allow Rob Zielaskowski to come in with large excavator to pull slabs out and reposition them in attempt to get emergency repairs completed prior to park opening. There is supposed to be a meeting with Cam Cavitt some time in early April – may pend further work until we have that meeting to see what, if anything, the state is going to do.

Windows – Manager Martin reported he has spoken to Jon Schulze who advised windows should arrive within the next few weeks.

**OLD BUSINESS**

**Grants update –**

CFNEM – approved, pending signature and distribution

Ossineke Township - Approved for \$10,000 - grant agreement pending signatures

MDNR Trust Fund - extensive work in progress; pending full board approval/ resolution and completion of application process by April 1st

Youth & Rec for 2025 - discussion to submit for ADA playground and solar lighting to help offset county match; request to have topic moved to Parks & Rec Commission agenda for discussion

**2024 BUDGET** – No adjustments or discussion required.

## **NEW BUSINESS**

TruGreen – Managers reported that a billing agreement was received from TruGreen for all three parks. Discussion regarding costs which is budgeted for. Pam Kirchoff inquired whether anyone in the Maintenance Department was ever certified to do the spraying? This item to be moved to full Parks & Rec Commission agenda for further discussion.

Discussion regarding events – possibility of establishing Friends of BLP – no actions or recommendations made.

Parks Chair Osbourne inquired about the status of the truck issues, Earl Martin reported that there was an issue with a code that needed to be updated; oil change still needs to be done once percentage level decreased. Parks Chair Osbourne indicated that oil changes were included in the maintenance packet that we are paying for – two per year so presumably regardless of the percentage, we should get an oil change in the spring and one in the fall. Pamela Kirchoff inquired when leases were up on the vehicles; Parks Chair Osbourne advised lease terms were for five years.

**The meeting adjourned at 5:39 p.m.**

**\*Next Meeting: Monday, April 22, 2024, at 4:30 p.m. in the Howard Male Conference Room**

Respectfully Submitted,



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Gerald Lucas, Beaver Lake Park Committee Chair

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## PARK MANAGER MONTHLY REPORT

BEAVER LAKE  
MARCH-APRIL 2024

### Ongoing Improvements Project(s) Progress:

Deck project - update

### Campground Activities & Site Notes:

Removal of trees on lot 26 and 12 - down

### Budget Adjustments Needed/Budget Look Ahead:

None at this time.

### Upcoming/Needed Maintenance:

Boat launch issue update

### OTHER / MISCELLANEOUS:

Other items included on agenda under Old and/or New Business