

BEAVER LAKE PARK COMMITTEE  
MEETING MINUTES  
DATE August 25, 2025 at 4:30 p.m.  
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Pamela Kirchoff, Kevin Osbourne, Mike Rhodes  
Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT:

Chair Kirchoff called the meeting to order at 4:38 p.m.

### MANAGER MONTHLY REPORT

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:  
Not a lot to report at this time- just keeping things running smoothly as possible.

Manager Marcia inquired whether the Commission intended to change anything with regard to seasonal campers as some comments have been made at previous meetings regarding same. Typically the managers would pass out their questionnaires to the seasonals by Labor Day weekend to start gauging intent and setting things up in CampSpot. No one is aware of any changes. Kevin Osbourne noted that he will work with CampSpot to get 2026 info loaded.

### OLD BUSINESS

2025 Youth & Rec Grant - Managers inquired whether the quote/contract was submitted to Sinclair. Managers will need to check with Chair Fournier. Would anticipate project to start end of September.

Designated swimming areas As a follow-up to Kevin Osbourne's remarks last month regarding the need for application renewal, Managers presented a copy of the last known permit they had a copy of and indicated they did not know whether there was a more current permit in the county commissioner's/parks' files. Kevin Osbourne mentioned that he did not see anything. Both Managers and Osbourne had blank applications (with Osbourne's being most recent version). Managers noted that the buoy markings should be updated to five to include one in the center on each side. Managers were asked to prepare said application and submit to Commissioner's office for Chair Fournier to approve and sign.

Road washout Jerry MacArthur and Mike Rhodes visited the park on Sunday, August 17, 2025 to do a walk thru and look at the roadways. They observed three significant washout areas including the big hole at the entry of the boat ramp. Mike Rhodes reported that the County Road Commission will assist with repairs. They will clean out three severe area, attach a pretty good thick layer of asphalt and do a new seal coat or chip seal. The area to be concentrated on will include from the entry of the boat ramp over to the north up to the utility cut along by the corner of lot 5, up the center road to about lot 23 and on the south road past the pavilion on up to about where the sidewalk is near the bathhouse. Jerry MacArthur will use equipment to clean the areas out. The Road Commission has a piece of equipment (patch machine?) that uses gravel and tar, mixes it up and lays it down. When it cures, it's pretty much a chip



seal. Jerry talked with Ryan Brege. The Road Commission is willing to come and do that. They estimate it will take two ½ days with a two man crew. This would be a cost effective solution and provide more permanent repairs to these washed out areas.

Mike Rhodes indicated there are other issues with the pavement – especially at the entry of the park. Some creases and holes - looks like storm runoff has rutted that pavement. Would like to see chip seal on that as well. Rhodes indicated that he would have a better scope of the project and estimated costs prior to full parks board meeting.

With regard to the \$3600 for millings for the day park roads which has been approved by the Commission, it is our understanding that Jerry MacArthur was going to talk further with Adrian. We will need to follow-up with him and get a contract.

#### **Request to have update on roads added to full parks' board agenda**

#### **BUDGET –**

No adjustments required at this time

#### **NEW BUSINESS**

2026 Budget – Kevin Osbourne and Mike Rhodes reported that the finance committee met. They talked about putting money in for events and training. Chair Kirchoff inquired whether there was any discussion regarding projects for any of the capital outlay and items previously discussed at our meetings. None noted. Salaries would be coming from Clerks/Treasurers – may include cost of living adjustment. Neither had notes but expect that proposed budgets will be reviewed at full board meeting.

There was a discussion regarding the parks vehicles. Mike Rhodes inquired about the program and Kevin Osbourne provided an overview of what the lease program was supposed to look like, indicating that we were two years in on a five year lease. The intent was that the program would help build equity and possible buy-back into a new lease. Pam Kirchoff inquired that if the lease (which for 2025 was approximately \$12,000) was not in the 2026 budget, where is that money being allocated to be spent next year? She suggested that we should get estimates for some of the projects we previously discussed in preparation for the budget discussions at the full board meeting.

#### **OTHER:**

Managers reported that the trampoline raft that was purchased thru the Youth & Rec mini grant requires an 8' depth. Earl Martin talked with DNR who indicated that we can't go out so far from shore that we would be impeding the flow of traffic. Right now the buoys are out approximately 300 yards but that is not sufficient depth for the trampoline raft. Some discussion regarding a regular raft would be okay in 6' or so at that distance because it doesn't have the bounce that the trampoline would. Discussion on what to do - go back to Youth & Rec to let them know; can we exchange it or maybe SLP could utilize?



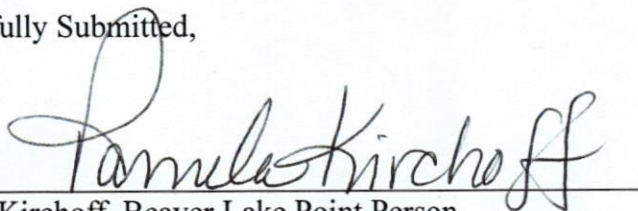
Also brief discussion regarding the buoys – Kevin inquired about the type of chains we had on buoys. Earl gave a brief description of how he built them and some of the materials utilized.

Manager Marcia inquired what the intent was as far as CampSpot training goes. She had presented the Commission a training opportunity several months ago and the Commission decided at the full meeting earlier this month that they didn't have the money in the budget to send the managers. However, they did opt to send Kevin Osbourne. Marcia inquired whether the intent was to have Kevin hold a managers' meeting upon his return to share the knowledge and, in turn, hold a training session with the managers? Kevin indicated that he would do that if there was pertinent information to share.

ADJOURNMENT: The meeting adjourned at 6:01 p.m.

**\*Next Meeting: DATE Monday, September 22, 2025 at 4:30 p.m. at HMCR**

Respectfully Submitted,

A handwritten signature in cursive script, reading "Pamela Kirchoff", written over a horizontal line.

Pamela Kirchoff, Beaver Lake Point Person

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