

26th CIRCUIT COURT

K. Edward Black
CHIEF JUDGE

720 W. CHISHOLM STREET, SUITE 1
ALPENA, MI 49707
(989) 354-9573



ALPENA COUNTY
MONTMORENCY COUNTY

BAIL BONDSMEN LIST APPLICATION GUIDELINES AND REQUIREMENTS

IMPORTANT NOTICE: Applicants are responsible for reviewing and strictly complying with these instructions. Applications that do not meet all requirements will not be included on the bail bonds list. Noncompliant applications will be rejected and destroyed without notice. Prior-year applications are destroyed in accordance with the applicable records retention schedule.

Notice Regarding Approved Agencies

Pursuant to MCL 750.167b(4), the 26th Judicial Circuit Court prepares an annual alphabetical list of bail bond agencies authorized to post bonds in Alpena and Montmorency counties. This list is published every January. The most recent approved bail bond list is posted on the Court's official website.

Application for Inclusion on the Annual Bail Bondsmen List

The 26th Judicial Circuit Court does not provide a standard application form for inclusion on the annual bail bonds list. Bail bond agencies seeking inclusion on the approved list for Alpena and Montmorency Counties are solely responsible for submitting a complete application including all information required by law.

Minimum Application Requirements

At a minimum, the submission must clearly identify, in a single, labeled section, the exact name to appear on the bail bonds list, the agency's address, and a primary telephone number. The court will not locate, or compile required information from disorganized or disjointed documents. Applications that do not strictly comply with these requirements will be rejected.

Additional Application Requirements

- All applications must be **received** by **December 26th** of the current year to be included in the list for the following year.
- Late or incomplete applications will not be considered for inclusion.
- The 26th Judicial Circuit Court publishes a unified bail bondsmen list for both Alpena and Montmorency counties. Only one application is required.

- The information provided in your application will appear on the list **exactly as submitted**. The court will not correct, revise, or verify application content. Applicants bear full responsibility for accuracy.

Prohibition on Personal Identifying Information

Applicants shall not submit personal identifying information. This includes, but is not limited to, Social Security numbers, dates of birth, driver's license numbers, financial account numbers, or any other nonpublic personal data. Any application containing personal identifying information will be rejected without review, securely destroyed, and will not be returned to the applicant. The court assumes no responsibility for improperly submitted information.

Submission Address

All applications must be provided to the following address:

26th Judicial Circuit Court
ATTN: Circuit Court Administrator
720 W. Chisholm St., Ste. 1
Alpena, MI 49707