



# ALPENA COUNTY SHERIFF

Sheriff Erik W. SMith • 4900 M-32 W • Alpena, MI 49707 • Phone (989) 354-9830

## VACATION HOUSE CHECK FORM

**PLEASE CALL THE SHERIFF'S OFFICE AT  
989-354-9863 WHEN YOU RETURN**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address to be checked: \_\_\_\_\_

Nearest cross street: \_\_\_\_\_ Color of house: \_\_\_\_\_

Is house number visible from street? Yes No

If not, how can we identify your house? \_\_\_\_\_

Date/Time leaving: \_\_\_\_\_ Date/Time returning: \_\_\_\_\_

Person(s) caring for the home while you are away or emergency contact.

*Please provide the contact information for someone who is a keyholder to your property in the event we need to contact someone.*

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Living on the premise: YES NO Keys to property: YES NO

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Living on the premise: YES NO Keys to property: YES NO

Lights on: YES NO Where: \_\_\_\_\_

Drapes: OPEN CLOSED

Animals: YES NO Type: \_\_\_\_\_

Alarm: YES NO Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Video Surveillance: YES NO Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Vehicles left at residence: YES NO

Location: Garage / Street / Driveway

Year: \_\_\_\_\_ Make/Model: \_\_\_\_\_ Plate #: \_\_\_\_\_

Location: Garage / Street / Driveway

Year: \_\_\_\_\_ Make/Model: \_\_\_\_\_ Plate #: \_\_\_\_\_

Comments: \_\_\_\_\_

**Please arrange for mail and newspaper pick up.**

By submitting this form, I hereby authorize house checks to be conducted in my absence. I understand and acknowledge that a request for a house check pursuant to this program does not guarantee the safety or security of my property. I further acknowledge that the Alpena County Sheriff's Office is in no way responsible for my property in my absence and deputies may visually and/or physically inspect my premises during their patrols.

Signature of homeowner: \_\_\_\_\_ Date: \_\_\_\_\_